

2023 PTCA Budget (Draft 4-FINAL)

PTCA Budget		2016 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 BUDGET	2023 BUDGET
							5 MO YTD		
INCOME									
40100	Per Capita Income - current year	465,764	485,544	500,525	472,241	473,411	246,718	448,868	446,595
40200	Per Capita Income - prior years	21,329	17,934	0	7,677	7,423	6,648	0	0
40300	Unified Mission Income - presbytery portion	188,609	138,506	139,657	119,554	124,135	55,740	140,000	140,000
40350	Unified Mission Income - presbytery portion - prior year		9,334	0	134	0	0	0	0
40400	Contribution Income	500	0	10,000	0	100	0	100	0
40500	Fee and Registration Income		1,046	0	0	0	0	0	0
40520	Mission Trip Registration Incom		750	0	0	0	0	0	0
40700	Miscellaneous Income		232	9,371	591	1,760	0	0	0
41100	Other Grant Income (PPP Loan)	0	0	0	55,368	0	0	0	0
41300	Synod Grant Income	20,250	19,285	14,762	10,000	10,000	3,333	10,000	10,000
42100	Investment Income	0	0	0	0	0	0	0	0
42200	Interest Income	0	0	0	0	0	95	0	0
44200	Foundation Income - Unrestricted	0	878	879	842	876	457	1,000	900
44300	Foundation Income - Restricted for Mission	169	2,736	5,006	4,964	4,644	2,280	5,000	4,800
45100	Transfer from Church Dev General Fund for COL NCD	10,000	0	0	0	0	0	0	0
45100	Synod & GA per Capita, Separating Churches	82,347	0	0	0	0	0	0	0
45200	Transfer from Reserve or Bucket 2 for 2021 & 2022**	0	0	0	0	-5,000	0	123,650	116,451
45100	Transfer from Livingston Equip Leaders Scholarship Fund**	0	0	0	0	0	0	0	0
45100	Transfer from Strategic Ministry Grant Fund (Bucket 2)**	0	0	29,179	0	85,286	0	99,774	71,596
TOTAL INCOME		\$788,968	\$676,245	\$709,379	\$671,371	\$702,635	\$315,271	\$828,392	790,342

** The transfer from these funds is done as a year-end adjustment as needed

EXPENSES

COMMISSION ON MINISTRY (formerly Committee on Ministry)

50100	COM-Committee Expenses	1,310	1,093	985	486	663	0	1,000	1,000
50200	COM-Background Checks	447	168	84	31	266	30	200	200
50300	COM-Annual Retreat	63	0	0	0	0	0	250	250
50400	COM-Congregational Crisis Support	5,751	4,521	15,543	6,326	3,590	125	10,000	10,000
50500	COM-Education	0	0	0	375	3,700	0	3,500	3,500
50600	COM-Specialized Ministries Prgram Support	0	588	2,233	0	0	0	2,000	2,000
50700	COM Shared Grants (to supplement Shared Grant Fund)	0	2,500	0	2,500	0	0	2,500	2,500
50800	COM Coordinator Programing Expenses	0	0	87	0	0	0	1,000	1,000
TOTAL COM EXPENSE		7,571	8,870	18,932	9,718	8,219	155	20,450	20,450

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COMMITTEE ON PREPARATION FOR MINISTRY							<i>5 MO YTD</i>		
51100	CPM-Committee Expenses	67	58	0	118	0	0	100	100
51200	CPM-Inquirers & Candidates Expenses	0	64	513	0	128	0	100	100
51300	CPM-Vocational Testing	0	-250	0	1,323	1,323	1,058	1,000	1,000
51500	CPM-Conferences & Annual Retreat for Inquirers & Candidates	66	0	0	0	0	0	100	0
51600	CPM-Committee & Candidates' Travel	966	280	0	0	0	0	500	500
TOTAL CPM EXPENSE		1,099	152	513	1,441	1,451	1,058	1,800	1,700

MISSION, SCHOLARSHIPS, & GRANTS COMMITTEE (formerly Mission & Witness Comm)									
52100	MSG-Mission, Scholarship & Grants Committee	100	290	22	0	0	0	200	100
52200	MSG-Disability Task Force	754	653	106	75	42	0	1,000	500
52600	MSG-Youth Triennium (to escrow) (Note 1)	3,750	3,750	3,750	4,000	4,000	0	4,000	0
52800	MSG-Lay Continuing Education Scholarships	500	1,000	0	400	0	0	0	0
52900	MSG-POINT/Educator Retreat Scholarships	450	450	0	0	0	0	0	0
TOTAL MSG COMMITTEE		5,554	6,143	3,878	4,475	4,042	0	5,200	600

Note 1: The GA Youth Triennium is next scheduled in 2025. At year-end 2022, PTCA will have \$23K in the designated Triennium Fund.

PRESBYTERY GRANTS									
52300	MSG-Congregational Mission Grants	4,500	3,389	3,798	4,700	0	0	0	0
52400	MSG-Liberty (Kwanzaa) Community Development Grant	20,000	20,000	20,000	20,000	20,000	0	0	0
52500	MSG-Emerging Mission Grants	-380	3,946	0	3,000	0	0	0	0
54200	MSG-Kenyan Christian Fellowship Grant	10,000	9,996	9,980	9,996	10,000	0	0	0
54300	MSG-Opportunity Grants (incl 1001 Worshiping Com)	11,684	16,400	14,540	600	3,480	0	0	0
TOTAL PRESBYTERY GRANTS		45,804	53,731	48,318	38,296	33,480	0	0	0

Note: The Liberty grant and the Kenyon Fellowship Grant are being funded directly from the Strategic Ministry Fund and not included in the operating budget.

Merged with: Mission, Scholarships and Grants for 2021 and beyond (formerly CCV=Committee on Congregational Vitality)									
54100	CCV-Committee Expense	133	0	167	0	0	0	0	0
	CCV-Chain of Lakes Supplement Support Grant	46,553	0	0	0	0	0	0	0
54400	CCV-Training and Conferences	0	400	2,000	1,000	0	0	0	0
54500	CCV-Mission Insight	3,136	0	0	0	0	0	0	0
54600	CCV-Congregational Vitality Campaign	0	1,676	629	0	0	0	0	0
TOTAL CCV COMMITTEE		49,822	2,076	2,796	1,000	0	0	0	0

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PRESBYTERY MISSION PARTNERS (formerly M&W Mission Partners)							5 MO YTD		
53100	MSG-Transforming Next Generation	5,000	5,000	5,000	3,750	0	0	0	0
53110	MSG-Resource Center for Churches/now: Ministry Lab	6,550	6,550	6,550	6,550	6,550	3,275	6,550	6,550
53120	MSG-Presbyterian Subscription: Ministry Lab	0	450	450	450	450	450	450	450
53130	MSG-Joint Religious Legislative Coalition	1,400	1,000	1,000	1,000	1,000	1,000	1,000	1,000
53140	MSG-Metro Interfaith Council on Affordable Housing	3,250	1,000	1,000	1,000	1,000	1,000	1,000	1,000
53150	MSG-Greater Mpls Comm Connections (Council of Churches)	1,800	1,000	1,000	1,000	1,000	1,000	1,000	1,000
53160	MSG-Interfaith Action of St Paul	1,400	1,000	1,000	1,000	1,000	1,000	1,000	1,000
53170	MSG-Minnesota Council of Churches	13,500	11,140	11,000	11,000	11,000	5,500	11,000	11,000
53180	MSG-Clearwater Forest Support	18,750	21,750	21,750	21,750	21,750	21,750	21,750	21,750
53190	MSG-PHEWA Partnership	3,000	550	550	550	550	550	550	550
53200	MSG-Twin Cities Houses of Hospitality	4,500	3,375	0	0	0	0	0	0
TOTAL PRESBYTERY MISSION PARTNERS		59,150	52,815	49,300	48,050	44,300	35,525	44,300	44,300
OTHER COMMITTEES									
55010	OTHER-Other Committee Expenses	232	175	592	232	127	0	2,000	1,000
55030	OTHER-Books of Order for Presbytery Committees, Officers	0	0	0	0	0	0	1,000	100
55040	OTHER-Nominating and Developing Leaders Committee	0	0	0	0	0	0	1,000	1,000
TOTAL OTHER COMMITTEES		232	175	592	232	127	0	4,000	2,100
BOARD OF TRUSTEES									
56120	BOT-Blaine Property (Interest expense on synod loan)(Note 2)	3,500	3,401	2,862	2,590	2,313	6,804	3,500	2,500
TOTAL BOT		3,500	3,401	2,862	2,590	2,313	6,804	3,500	2,500
<i>Note 2 - The YTD expense includes principal payments that will be adjusted out at year-end.</i>									
PRESBYTERY LEADERSHIP TEAM (PLT)									
55210	PLT Committee Expenses	804	1,224	710	512	241	0	1,000	1,000
55215	PLT-Moderator Expense	0	0	1,099	22	190	0	1,500	1,500
55220	PLT-Presbytery Meeting Expense	1,294	4,835	9,314	3,039	300	0	3,500	3,500
55230	PLT-Anti-Racism Task Force / Anti-Racism Spiritual Pilgrimage	0	0	2,539	989	5,937	100	5,000	5,000
55240	PLT-General Assembly Expenses (to escrow) (Note 3)	0	0		482	0	0	2,000	2,000
TOTAL PLT		2,098	6,059	13,662	5,044	6,668	100	13,000	13,000
<i>Note 3: General Assembly is next scheduled in 2024</i>									
PERSONNEL COMMITTEE									
55310	PER- Committee Expense	0	0	0	0	2,880	0	3,000	3,000
55320	PER- Staff Recognition	287	1,317	0	1,250	1,973	250	1,000	1,500
55330	PER-Executive Search	0	0	0	0	0	0	25,000	1,000
TOTAL PERSONNEL COMMITTEE		287	1,317	0	1,250	4,853	250	29,000	5,500

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PERSONNEL EXPENSES							5 MO YTD		
56110	PER-Stated Clerk - Salary	25,350	22,500	22,500	34,500	35,000	0	35,000	36,000
56120	PER-Stated Clerk -- FICA (6.2%) & Medicare (1.45%)	1,893	1,721	1,721	2,658	2,677	0	2,678	2,754
56130	PER-Stated Clerk - Benefits: 8%-Ret; Med&DD	0	0	0	0	3,745	0	18,000	17,000
56140	PER-Stated Clerk - Travel & Professional Expense	3,357	3,455	63	0	100	58	2,500	2,500
	Stated Clerk Compensation & Reimbursement	30,600	27,676	24,284	37,158	41,522	58	58,178	58,254
56210	PER-Office Manager - Salary	50,021	56,512	49,000	51,450	52,250	22,642	54,330	64,800
56220	PER-Office Manager -- FICA (6.2%) & Medicare (1.45%)	3,823	4,321	3,748	3,955	3,980	1,734	4,156	4,957
56230	PER-Office Manager -- Benefits	17,692	15,938	15,732	17,138	16,471	7,283	20,102	25,272
56240	PER-Office Manager -Travel & Professional Expense	170	384	1,339	635	850	114	750	750
56250	PER-Office Manager - Cont Education	213	0	0	0	0	0	1,000	0
	Office Manager Compensation & Reimbursement	71,919	77,155	69,819	73,178	73,551	31,773	80,338	95,779
56310	PER-Executive Salary & Housing	85,000	95,000	97,850	97,850	99,300	20,833	99,000	97,850
56320	PER-Executive - FICA/SS Offset (7.65% of salary & housing)	0	7,268	7,486	7,486	5,431	0	7,574	7,486
56330	PER-Executive -Benefits	29,935	35,150	35,176	40,227	30,873	2,500	36,630	35,000
56330	PER-Executive-Benefits (Employer 403(b) contribution	0	0	0	incl above	0	22	0	0
56340	PER-Executive -Travel & Professional Expense	7,628	7,981	5,896	1,611	654	0	5,000	5,000
56350	PER-Executive -Continuing Education	1,207	324	2,085	561	125	0	2,000	2,000
56910	PER-Executive - Sabbatical Expense	0	0	0	5,000	0	0	0	0
	Executive Compensation & Reimbursement	123,770	145,723	148,493	152,735	136,383	23,355	150,204	147,336
56410	PER-COM Coordinator - Salary	0	30,000	30,000	31,500	32,000	13,867	33,280	33,280
56420	PER-COM Coordinator - FICA/SS Offset (7.65%)	0	2,295	2,295	2,410	2,448	1,061	2,546	2,546
56440	PER-COM Coordinator - Travel & Professional Expense	0	1,034	1,430	267	55	0	2,000	2,000
	COM Coordinator Compensation & Reimbursement	0	33,329	33,725	34,177	34,503	14,928	37,826	37,826
56510	PER-Treasurer -Salary	2,438	12,500	12,500	15,000	15,500	10,075	24,180	26,114
56540	PER-Treasurer - Travel & Professional Expense	476	694	1,610	70	280	0	1,200	1,200
	Treasurer Compensation & Reimbursement	2,914	13,194	14,110	15,070	15,780	10,075	25,380	27,314
56610	PER-Anti-Racism Coordinator - Salary	0	0	0	4,125	33,000	18,491	44,379	47,929
56620	PER-Anti-Racism Coordinator - FICA (6.2%) & Medicare (1.45%)	0	0	0	311	2,331	1,527	3,395	3,667
56630	PER-Anti-Racism Coordinator - Benefits 8%-Ret=\$3,834	0	0	0	269	15,277	6,580	16,000	19,000
56640	PER-Anti-Racism Coordinator - Travel & Professional	0	0	0	0	1,198	0	1,000	1,000
	Anti-Racism Coordinator Compensation & Reimbursement	0	0	0	4,705	51,806	26,598	64,774	71,596
56990	PER-Contracted Communications (Synod)	17,000	17,000	7,450	0	0	0	0	0
56920	PER-Immigrant Congregation Support	0	0	0	0	2,500	2,500	6,000	6,000
	Other Staff Compensation & Reimbursement	17,000	17,000	7,450	0	2,500	2,500	6,000	6,000
	TOTAL PERSONNEL EXPENSES	246,203	314,077	297,881	317,023	356,045	109,287	422,699	444,104

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PRESBYTERY ADMINISTRATIVE EXPENSES							5 MO YTD		
57100	ADM-Office Expenses	2,358	3,500	2,327	1,934	2,708	200	3,000	3,000
57110	ADM-Postage Expense	966	533	605	568	709	115	1,000	700
57120	ADM-Telephone Expense (conference call)	294	74	0	0	0	0	500	0
57130	ADM-Communications Expenses (website, Zoom, etc)	1,923	1,649	3,305	6,408	7,247	5,343	10,000	10,000
57140	ADM-Rent & Phone (to Synod)	20,320	20,460	20,460	20,460	20,460	8,525	20,460	20,460
57150	ADM-Tech Support	0	1,701	2,435	808	2,148	0	3,000	3,000
57160	ADM-Small Equipment & Software Purchase	0	2,093	919	2,541	803	501	2,000	2,000
57170	ADM-Major Equipment Purchase (to escrow)	0	0	2,500	2,500	2,500	0	2,500	2,500
57180	ADM-Equipment Maintenance & Lease (copier)	4,400	4,876	4,523	3,695	3,619	1,513	5,500	4,500
57190	ADM-Financial Review Expense (outside audit) (to escrow)	3,000	0	0	6,180	3,000	0	3,000	3,000
57200	ADM-Legal Fees (to escrow)	5,000	0	0	0	0	0	0	3,000
57210	ADM-Insurance (property, liability, workers comp, D&O)	-627	6,125	6,976	2,644	7,048	2,985	7,500	8,000
57220	ADM-Accounting Services	7,500	2,800	24,165	1,644	1,693	950	3,000	3,000
57230	ADM-Bank Charges	0	59	368	195	369	70	500	500
57250	ADM-Taxes and Assessments	0	0	0	355	0	0	0	0
57000	ADM-Other Misc	0	-171	0	0	0	0	0	0
TOTAL ADMINISTRATIVE EXPENSES		45,134	43,699	68,583	49,932	52,304	20,202	61,960	63,660
PER CAPITA EXPENSE									
59100	Synod Per Capita	114,896	80,163	76,037	75,234	72,330	29,666	71,198	68,948
59200	General Assembly Per Capita	155,821	114,744	126,025	122,427	118,096	48,436	116,246	123,480
TOTAL PER CAPITA EXPENSE		270,717	194,907	202,062	197,661	190,426	78,102	187,444	192,428
80000	Ask My Accountant (expenses to be allocated above)					52	3824		
TOTAL EXPENSES		\$737,171	\$687,422	\$709,379	\$676,712	\$704,398	\$251,483	\$793,353	790,342
SURPLUS /(DEFICIT) (INCOME MINUS EXPENSES)		\$51,797	(\$11,177)	\$0	(\$5,341)	(\$1,763)	\$63,788	\$35,039	(0)

							5 MO YTD		
The income line labeled "Transfer from Strategic Asset Funds (Bucket 2)" is specifically included to pay for the following BUDGETED expenses from GRANT FUNDS:									
52400	MSG-Liberty (Kwanzaa) Community Development			20,000	20,000	20,000	5,000	20,000	0
54200	MSG-Kenyan Christian Fellowship Grant			9,179	8,330	10,000	10,000	15,000	0
54300	MSG-Opportunity Grants (incl 1001 Worshiping Com)			0	600	3,480	0	0	0
NEW	PER-Anti-Racism Coordinator Compensaton & Reimbursement			0	0	51,806	26,598	64,774	71,596
				\$29,179	\$28,930	\$85,286	\$41,598	\$99,774	\$71,596

NOTE: Concurrent with this operating budget for 2023 the MSG Committee will consider funding for Liberty and Kenyan Fellowship grants to be funded directly from the Strategic Ministry Grant Fund (Bucket #2).

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Per Capita History	<i>Actual 2016</i>	<i>Actual 2017</i>	<i>Actual 2018</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Actual 2021</i>	<i>Actual 2022</i>	2023 Budget
PTCA per capita rate	20.50	20.95	21.37	21.35	22.05	22.02	22.02	22.15
Synod per capita rate	5.25	5.30	5.40	5.40	5.50	5.50	5.50	5.50
GA per capita rate	7.12	7.50	7.73	8.95	8.95	8.98	8.98	9.85
Total Per Capita Rate	\$32.87	\$33.75	\$34.50	\$35.70	\$36.50	\$36.50	\$36.50	\$37.50
PTCA Membership	21,885	16,172	14,845	14,487	13,762	13,268	12,945	12,536
Potential Per Capita Income	\$719,360	\$545,805	\$512,153	\$517,186	\$502,313	\$484,282	\$472,493	\$470,100
Actual Per Capita Received	\$465,764	\$479,093	\$503,478	\$500,525	\$479,918	\$480,833		
Actual Per Capita Received (% of Potential)	65%	88%	98%	97%	96%	99%	est 95%	est 95%
Per Capita included in Budget	\$448,643	\$463,934	\$460,938	\$465,467	\$477,197	\$460,068	\$448,868	446,595

Note: 2017 actual per capita received includes \$14,667 of prior year per capita collected.

Note: 2018 actual per capita received includes \$17,934 of prior year per capita collected.

	Actual 2016	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Actual 2021	Actual 2022	Budget 2023
Unified Mission Support History							5 MO YTD	
Unified Mission Support	\$188,609	\$159,577	\$147,840	\$139,657	\$119,688	\$124,135	\$55,740	