

PRESBYTERY OF THE TWIN CITIES AREA
STATED MEETING/ANNUAL MEETING

Tuesday, February 11, 2025

MINUTES

The Presbytery of the Twin Cities Area met for a Stated Meeting on Tuesday, February 11, 2025, at 12:45 p.m. at First Presbyterian Church, Hudson, Wisconsin and over Zoom videoconferencing. The meeting packet, including all written reports, can be found attached as **Exhibit A**.

Prior to the meeting (12 noon), Presbyters gathered together for lunch and fellowship, hosted by the First Presbyterian Church, Hudson, Wisconsin, kitchen hospitality team.

The Zoom meeting opened at 12:30 pm and participants were encouraged to rename themselves to include the following: RE or TE, name, affiliation (church, agency, organization), and pronouns.

RE Elsa Kendig, moderator, called the stated meeting to order at 12:45 p.m. and opened the meeting with prayer. Kendig announced that the meeting begins with worship.

The Presbytery was led in worship by Rev. Paul Moore, Rev. Kendra Grams, Jimmy Hoke, Rev. Brian Entz, Elsa Kendig.

Worship included a land acknowledgment and rousing hymns. The land acknowledgement is: *The churches of the Presbytery of the Twin Cities Area lie on the traditional homeland of the Dakota people, as well as on Ojibwe lands, and we acknowledge the Dakota and Ojibwe peoples as the traditional stewards of the lands & waters on which we live. The treaties that ceded these lands to U.S. & private control were fundamentally unjust in both nature and outcome. We in the PTCA are called to repair our relationships with Indigenous people not just through words, but through our actions for listening, truth-telling, solidarity, repentance, and restorative giving. As we think about how we resist harm, for ourselves and others, and build a better world, let us listen to this wisdom from our indigenous*

siblings: <https://www.facebook.com/reel/426578246906038>

Following worship, Moderator Kendig offered words of welcome and instructions on how to participate in today's meeting, including highlighting the importance of using the microphones at all times. Kendig invited TE Brian Entz, Zoom chat host, to offer words of welcome to those

participating in Zoom. Instructions included how to be recognized and when to speak during the meeting.

Kendig invited TE Kendra Grams, pastor, First, Hudson, to give a welcome on behalf of the host church. Grams spoke of the 175-year history of First Hudson, including current ministry engagement.

Moderator Kendig asked the Stated Clerk to advise the Presbytery regarding the forming of the rolls. Stated Clerk John Curtiss announced that the roll is formed when presbyters either register attendance in person or join the meeting on Zoom. Our bylaws require that more than 3 Teaching Elders and 3 Ruling Elders from 3 different congregations constitute a quorum. After a review of today's rolls, the Stated Clerk advised that there is a quorum present for today's meeting.

Moderator Kendig declared a quorum present.

Moderator Kendig asked if there were any new Teaching Elders attending today's Presbytery meeting. There were none.

Moderator Kendig asked if there were any Ruling Elders attending a Presbytery meeting for the first time. Ruling Elders from Cherokee Park United, Church of All Nations, and Lisa Yost from House of Hope, were introduced.

Moderator Kendig asked if there were any corresponding members in attendance today. TE Jeremiah Knaube, Northern Waters Presbytery, asked to be seated with voice. Moderator Kendig declared that TE Jeremiah Knaube be seated as a corresponding member with voice for this meeting.

Moderator Kendig asked if there were any visitors that wished to be recognized. Several visitors from Church of All Nations, Columbia Heights, were introduced and welcomed to today's meeting. Chaplain Steve Mulaney, Episcopalian Campus Minister, was also introduced.

Moderator Kendig announced that the first item of business before the Presbytery is to approve the Docket, including the OMNIBUS Motion/Consent Agenda. This also includes approving the minutes from the December 5, 2024, Annual Meeting of the Presbytery of the Twin Cities Area. Moderator Kendig asked if anyone wished to make an addition or request a change to the docket. No one asked to make a change. Moderator Kendig asked if anyone wished to remove an item from the consent agenda. No one requested an item be removed. Moderator Kendig asked if there were any questions about the docket, the OMNIBUS Motion/Consent Agenda, or the minutes from the previous meeting. TE Scott Larson asked the following clarifying question: "Regarding the announcement of the creation of two Acting Co Executive Presbytery positions, is this position available to both Teaching and Ruling Elders?" PLT Chair Schultz answered in the affirmative. Both Acting Co Executive Presbyter positions are open to both Teaching and Ruling Elders,

Moderator Kendig explained that the Docket, OMNIBUS Motion/Consent Agenda, and minutes from the previous meeting will be approved by common consent. Moderator Kendig explained that this would involve a showing of hands, both in person and over Zoom. Moderator Kendig asked the Zoom participants to use the “raise hand” feature to indicate approving the Docket, OMNIBUS Motion/Consent Agenda, and minutes. Moderator Kendig asked the same of the in-person participants. Moderator Kendig declared the Docket/OMNIBUS Motion/Consent Agenda, and minutes from the previous meeting approved by common consent.

Moderator Kendig invited Erin Anderson, Executive Director of Clearwater Forest, to make an announcement. Anderson shared information about spring and summer programs at Clearwater and expressed gratitude for the support of the Presbytery of the Twin Cities Area.

Moderator Kendig invited John Curtiss, Presbyterian Youth Triennium Registrar to give an announcement about Triennium. Curtiss announced that the next Presbyterian Youth Triennium is from July 28-31, 2025, in Louisville, Kentucky. Registration will be open soon and information will be sent directly to churches and clerks of sessions. The Presbytery is planning on sending a delegation to Triennium this year.

Moderator Kendig invited TE Paul Moore, Presbytery Vice Moderator, to explain how a new color-coded paddle system will work to help facilitate discussion and debate today. Presbyters are encouraged to hold a colored paddle visibly in their hands when approaching the microphone for debate. Green indicates speaking in favor of the motion. Red indicates speaking against the motion. Yellow indicates having a question or need for clarification. Blue indicates a procedural question or a question about process.

Moderator Kendig invited RE Sandra Hawley, chair of the Bills and Overtures committee, to come forward to give a report. Hawley was a commissioner to the 226th General Assembly in June 2024. Hawley began by thanking the other members of the Bills and Overtures for helping prepare for today’s vote. The Bills and Overtures committee report to the Presbytery (found in Exhibit A) has a list of the amendments with a brief summary and the committee’s recommendations.

Hawley announced that the Bills and Overtures committee unanimously recommends that the Presbytery approve Amendments 24-A and 24-C.

Moderator Kendig announced that since this motion comes from a committee, there is no need for a second. Kendig asked if there was any discussion. There was none. Kendig asked if the Presbytery was ready to vote. It was determined that they were.

Moderator Kendig asked that the following poll be published over Zoom: “Shall amendments 24-A and 24-C be approved (Yes, No, Abstain)?” Moderator Kendig directed Zoom participants to vote. Moderator Kendig asked the in-person Presbyters to vote by asking all those in favor to please say “Aye” and then all opposed, same sign.

Moderator Kendig declared the motion **passes**. (Zoom poll: 55 yes, 2 no, 2 abstain).

TE Carl Grosse, Member at Large, requested to register dissent with this vote. Grosse voted against the recommendation to approve amendments 24-A and 24-C.

Hawley announced that the Bills and Overtures committee unanimously recommends that the Presbytery approve Amendment 24-B.

Moderator Kendig announced that since this motion comes from a committee, there is no need for a second. Kendig asked if there was any discussion. There were some clarifying questions about the scope and content of this amendment. Moderator Kendig asked if the Presbytery was ready to vote and the Presbytery did not object.

Moderator Kendig asked that the following poll be published over Zoom: "Shall amendment 24-B be approved (Yes, No, Abstain)?" Moderator Kendig directed Zoom participants to vote. Moderator Kendig asked the in-person Presbyters to vote by asking all those in favor to say "Aye". Moderator Kendig asked if any were opposed to say "Aye".

Moderator Kendig declared the motion **passes**. (Zoom poll: 49 yes, 0 no, 1 abstain).

Hawley announced that the Bills and Overtures committee unanimously recommends that the Presbytery approve amendment 24-D.

Moderator Kendig announced that since this motion comes from a committee, there is no need for a second. Kendig asked if there was any discussion. There were some questions about ensuring the Commission on Ministry still provide oversight to temporary pastoral relationships. Moderator Kendig asked if the Presbytery was ready to vote and the Presbytery affirmed this.

Moderator Kendig asked that the following poll be published over Zoom: "Shall amendment 24-D be approved (Yes, No, Abstain)?" Moderator Kendig directed Zoom participants to vote. Moderator Kendig asked the in-person Presbyters to vote by asking all those in favor to say "Aye". Moderator Kendig asked those opposed to say "Aye."

Moderator Kendig declared that the motion **passes**. (Zoom poll 47 yes, 1 no, 2 abstain).

Hawley announced that the Bills and Overtures committee unanimously recommends that the Presbytery approve amendments 24-E and 24-G.

Moderator Kendig announced that since this motion comes from a committee, there is no need for a second. Kendig asked if there was any discussion. There being none, Moderator Kendig asked if the Presbytery was ready to vote and the Presbytery agreed that it was.

Moderator Kendig asked that the following poll be published over Zoom: "Shall amendments 24-E and 24-G be approved (Yes, No, Abstain)?" Moderator Kendig directed Zoom participants to vote. Moderator Kendig asked the in-person Presbyters to vote by asking all those in favor to say "Aye". Moderator Kendig asked those opposed to say "Aye."

Moderator Kendig declared that the motion **passes**. (Zoom poll 51 yes, 0 no, 1 abstain).

Hawley announced that the Bills and Overtures committee unanimously recommends that the Presbytery approve amendment 24-F.

Moderator Kendig announced that since this motion comes from a committee, there is no need for a second. Kendig asked if there was any discussion. There were some questions about clarification. Moderator Kendig asked if the Presbytery was ready to vote and the Presbytery affirmed this.

Moderator Kendig asked that the following poll be published over Zoom: "Shall amendment 24-F be approved (Yes, No, Abstain)?" Moderator Kendig directed Zoom participants to vote. Moderator Kendig asked the in-person Presbyters to vote by asking all those in favor to say "Aye". Moderator Kendig asked those opposed to say "Aye."

Moderator Kendig declared that the motion **passes**. (Zoom poll 50 yes, 1 no, 3 abstain).

TE Carl Grosse, MAL, requested to register dissent with this vote Grosse voted against the approval of amendment 24-F.

Hawley announced that the Bills and Overtures committee unanimously recommends that the Presbytery approve amendment 24-H.

Moderator Kendig announced that since this motion comes from a committee, there is no need for a second. Kendig asked if there was any discussion. There was none. Moderator Kendig asked if the Presbytery was ready to vote and the Presbytery indicated its readiness to vote.

Moderator Kendig asked that the following poll be published over Zoom: "Shall amendment 24-H be approved (Yes, No, Abstain)?" Moderator Kendig directed Zoom participants to vote. Moderator Kendig asked the in-person Presbyters to vote by asking all those in favor to say "Aye". Moderator Kendig asked those opposed to say "Aye."

Moderator Kendig declared that the motion **passes**. (Zoom poll 52 yes, 0 no, 1 abstain).

Hawley announced that the Bills and Overtures committee unanimously recommends that the Presbytery approve amendment 24-I.

Moderator Kendig announced that since this motion comes from a committee, there is no need for a second. Kendig asked if there was any discussion. There was a lively discussion about the purpose of a concurring Presbytery. There was a clarifying question about making sure that the responsibility to submit overtures is a responsibility of the Presbytery. Moderator Kendig asked if the Presbytery was ready to vote and the Presbytery affirmed this.

Moderator Kendig asked that the following poll be published over Zoom: "Shall amendment 24-I be approved (Yes, No, Abstain)?" Moderator Kendig directed Zoom participants to vote. Moderator Kendig asked the in-person Presbyters to vote by asking all those in favor to say

“Aye”. Moderator Kendig asked those opposed to say “Aye.” Moderator Kendig asked for a show of hands.

Moderator Kendig declared that the motion **passes**. (Hand count: 30 yes, 8 no; Zoom poll 32 yes, 11 no, 2 abstain).

Hawley announced that the Bills and Overtures committee unanimously recommends that the Presbytery approve amendment 24-J.

Moderator Kendig announced that since this motion comes from a committee, there is no need for a second. Kendig asked if there was any discussion. There were some questions about clarification. Moderator Kendig asked if the Presbytery was ready to vote and the Presbytery affirmed this.

Moderator Kendig asked that the following poll be published over Zoom: “Shall amendment 24-J be approved (Yes, No, Abstain)?” Moderator Kendig directed Zoom participants to vote. Moderator Kendig asked the in-person Presbyters to vote by asking all those in favor to say “Aye”. Moderator Kendig asked those opposed to say “Aye.”

Moderator Kendig declared that the motion **passes**. (Zoom poll 48 yes, 2 no, 2 abstain).

Hawley announced that the Bills and Overtures committee recommends that the Presbytery disapproves amendment 24-K. Bills and Overtures committee members voted 1 for and 3 against.

Moderator Kendig announced that since this motion comes from a committee, there is no need for a second. Kendig asked if there was any discussion. There was discussion about the implications of this amendment. Moderator Kendig asked if the Presbytery was ready to vote and the Presbytery affirmed this.

Moderator Kendig asked that the following poll be published over Zoom: “Shall amendment 24-K be disapproved (Yes, No, Abstain)?” Moderator Kendig directed Zoom participants to vote. Moderator Kendig explained that since this motion is asking to disapprove an amendment, then a yes vote means one is voting to not approve the amendment, and a no vote is a vote to approve the amendment. Moderator Kendig asked the in-person Presbyters to vote by asking all those in favor of disapproving amendment 24-K to say “Aye”. Moderator Kendig asked those opposed to say “Aye.” Moderator Kendig asked for a show of hands.

Moderator Kendig declared that the motion **passes**. (Hand count 26 yes, 22 no; Zoom poll 29 yes, 20 no, 5 abstain). The total vote count (hands and zoom) 55 yes, 42 no, 5 abstain. The Presbytery disapproves amendment 24-K.

Hawley announced that the Bills and Overtures committee unanimously recommends that the Presbytery approve amendment 24-L.

Moderator Kendig announced that since this motion comes from a committee, there is no need for a second. Kendig asked if there was any discussion. There was no discussion. Moderator Kendig asked if the Presbytery was ready to vote and the Presbytery affirmed this.

Moderator Kendig asked that the following poll be published over Zoom: "Shall amendment 24-L be approved (Yes, No, Abstain)?" Moderator Kendig directed Zoom participants to vote. Moderator Kendig asked the in-person Presbyters to vote by asking all those in favor to say "Aye". Moderator Kendig asked those opposed to say "Aye."

Moderator Kendig declared that the motion **passes**. (Zoom poll 46 yes, 1 no, 2 abstain).

Hawley announced that the Bills and Overtures committee unanimously recommends that the Presbytery approve the Episcopal-Presbyterian Agreement on Shared Ministries.

Moderator Kendig announced that since this motion comes from a committee, there is no need for a second. Kendig asked if there was any discussion. TE Brian Entz spoke about his experience as part of the dialogue between the PCUSA and the Episcopal Church. Moderator Kendig asked if the Presbytery was ready to vote and the Presbytery affirmed this.

Moderator Kendig asked that the following poll be published over Zoom: "Shall the Episcopal-Presbyterian Agreement on Shared Ministries be approved (Yes, No, Abstain)?" Moderator Kendig directed Zoom participants to vote. Moderator Kendig asked the in-person Presbyters to vote by asking all those in favor to say "Aye". Moderator Kendig asked those opposed to say "Aye."

Moderator Kendig declared that the motion **passes**. (Zoom poll 51 yes, 0 no, 2 abstain).

Chaplain Steve Mulaney, Episcopal Campus Ministry applauded the action of the Presbytery and expressed excitement about living into this agreement. The Andrew Riverside Lounge is an emerging example of shared ministry currently happening between the Episcopal Church and the PCUSA.

Moderator Kendig thanked Hawley for the work of the Bills and Overtures committee and declared that their report is received.

Moderator Kendig asked RE Rochelle LeTourneau and TE Scott Larson, co-chairs of the Pastoral Positions Team, to give their report. LeTourneau and Larson shared an update on the work of the PPT in supporting between 12-15 congregations in leadership transitions. LeTourneau and Larson asked for the Presbytery's help assisting the Nominating and Developing Leaders Committee to find members to serve on the PPT, especially Ruling Elders. Moderator Kendig declared that the PPT report is received.

Moderator Kendig invited RE Rocky Rockenstein, chair of the Mission, Scholarship, and Grants Committee, to give their report. The MSGC report is found on page 57, Exhibit A. Rockenstein

reported that MSGC is prepared to receive grant applications. Moderator Kendig declared the MSGC report received.

Moderator Kendig invited TE Kendra Grams and TE Brian Entz, co-chairs of the Antiracism Task Force to give their report. Grams and Entz reported on the ongoing work of the ARTF. Moderator Kendig declared the ARTF report to be received.

Moderator Kendig invited TE Jamie Schultz, chair of the Presbytery Leadership Team, to come forward and give their report. Schultz made the following motion, "To designate \$200,000.00 to fund the Community Partners Grant program from the Strategic Ministry Grant Fund."

Moderator Kendig announced that since this motion comes from a committee, there is no need for a second. Moderator Kendig asked if there was any discussion. There was none. Moderator Kendig declared that the Presbytery is ready to vote.

Moderator Kendig asked that the following Zoom poll be published: "Will the Presbytery of the Twin Cities Area designate \$200,000.00 to fund the Community Partners Grant Program from the Strategic Ministries Grant Fund (Yes, No, Abstain)?" Moderator Kendig asked that the Zoom participants begin voting. Moderator Kendig asked, all those in favor, please say "Aye." And all those opposed, same sign.

Moderator Kendig declared that the motion **passes**. (Zoom poll 45 yes, 0 no, 0 abstain).

Schultz continued the PLT report.

It was ***moved and seconded*** to remove the letter from the Stated Clerk to the Church of All Nations session from the Presbytery of the Twin Cities Area record. The letter is found on page 64 of Exhibit A. TE John Nelson, Member at Large and moderator of the Church of All Nations session spoke in favor of this motion. After much discussion, the question was called.

Moderator Kendig indicated that the Presbytery is ready to begin voting.

Moderator Kendig asked the following Zoom poll to be published: "Shall the Presbytery remove the letter from the Stated Clerk to the Church of All Nation's session from the Presbytery record (Yes, No, Abstain)?" Moderator Kendig instructed the Zoom participants to begin voting. Moderator Kendig asked for those in favor of the motion to please say "Aye." Moderator Kendig asked for those opposed to the motion to please say "Aye."

Moderator Kendig announced that the motion **fails**. (Zoom poll 6 yes, 39 no, 3 abstain).

Moderator Kendig declared the PLT report received.

Moderator Kendig invited TE Anna Kendig Flores, Antiracism Coordinator, to come forward and give their report. Kendig Flores reported on upcoming programs and events and encouraged the Presbytery to engage in this work. Antiracism work calls us to discover new and different ways of being and working together.

Moderator Kendig declared the ARC report received.

Moderator Kendig asked that TE Chris Chatelaine-Samsen, Commission on Ministry chair, give their report. The COM report is found on page 42 of Exhibit A.

Chatelaine-Samsen offered some highlights of the recent COM report. This included sharing that both the House of Hope, Saint Paul and the Plymouth, Plymouth search processes are nearing completion. It was noted that the installation of TE Joanna Hipp, as pastor at Plymouth, would take place on Sunday, March 9, 2025. Chatelaine-Samsen also reminded churches that there is a grant available this year to help offset increased Board of Pensions benefit dues in 2025.

Moderator Kendig declared the COM report received.

Moderator Kendig invited RE Jean Emmons, chair of the Nominating and Developing Leaders Team, to come forward and give a report. The NDL report is found on page 73 of Exhibit A.

Emmons made the following motion: "To approve the nominations from the NDL report."
Moderator Kendig declared that since this motion came from a committee, there was no need for a second. Moderator Kendig asked if there were any nominations from the floor.

The following nominations were made:

For **Personnel Committee**: RE Deby Meyers, White Bear Lake, Saint Paul (3-year term)

RE Sandra Hawley, Plymouth, Plymouth

For **Presbytery Leadership Team**:

RE Walter Rockenstien, Westminster, Minneapolis

TE Heather Grantham, Member serving in a Validated Ministry (Hamline United Methodist).

TE Zach Wilson, Transitional Pastor, St Luke, Minnetonka.

Moderator Kendig declared the floor closed for nominations.

Moderator Kendig declared that the Presbyter was ready to vote.

Moderator Kendig asked that the following Zoom poll be published: "Will the PTCA approve the nominations provided by the Nominating and Developing Leaders Team and will the PTCA approve the following nominations: for Personnel, RE Deby Meyer and RE Sandra Hawley; for PLT RE Walter Rockenstein, TE Heather Grantham, TE Zach Wilson (Yes, No, Abstain)?"

Moderator Kendig instructed the Zoom participants to vote. Moderator Kendig asked those in favor to say "Aye". Moderator Kendig asked those opposed to also say "Aye."

Moderator Kenig declared that the motion **passes**. (Zoom pol: 36 yes, 1 no, 1 abstain).

Moderator Kendig declared the NDL report received.

Moderator Kendig asked the Stated Clerk to report on the attendance.

Stated Clerk John Curtiss reported that at the beginning of the meeting 108 registrations had been received in the office. Of those in attendance, fifty-four were Teaching Elders and fifty-four were Ruling Elders.

Moderator Kendig announced that this concluded the business of the Presbytery for today's meeting. Moderator Kendig offered a word of prayer and reflected upon her experience in leading today's meeting.

Moderator Kendig declared the meeting adjourned.

ATTENDEES AT THE 2/11/25 STATED MEETING

"Agwa, Gilo"	Teaching Elder
"Almos, Kjirstin"	Teaching Elder
"Anderson, Carolyn"	Ruling Elder
"Arazi, Karyn J"	RE Committee Member
"Brasel, James"	Teaching Elder
"Brevig, Kathy"	Ruling Elder
"Brouwer, Sarah DeYoung"	Teaching Elder
"Buell, Donna"	Teaching Elder
"Buller, Richard D. "	Teaching Elder
"Burke, Sara"	Ruling Elder
"Campbell, April M. Davis"	Teaching Elder
"Caraway, Dana"	Teaching Elder
"Cartwright, Scott J"	Teaching Elder
"Chatelaine-Samsen, Christopher"	Teaching Elder
"Cochrane, James"	Teaching Elder
"Copeland, Adam"	Teaching Elder
"Curtiss, John H. G."	Teaching Elder

"Daily, Pat"	Ruling Elder
"Dana, Gregory"	Teaching Elder
"DeMeester, Deborah S. "	Teaching Elder
"Dunbar-Perkins, Denise L."	Teaching Elder
"Emmons, Jean"	RE Committee Member
"Entz, Brian C."	Teaching Elder
"Fisher, Anne"	Teaching Elder
"Fletcher, Rebecca"	Teaching Elder
"Ford, Deon"	Clerk of Session
"Fox, Margaret Orr"	Teaching Elder
"Ganfield, Jerry"	Clerk of Session
"Gay, John "	Teaching Elder
"GebbenGreen, Luna (Julie)"	Teaching Elder
"GebbenGreen, Philip"	Teaching Elder
"Gin, Nancy"	Ruling Elder
"Gin, Vincent"	RE Committee Member
"Goodspeed, Susan"	RE Committee Member, Ruling Elder, Treasurer
"Grams, Kendra"	Teaching Elder
"Grantham, Heather"	Teaching Elder
"Graves, Pam"	Ruling Elder
"Grosse, O. Carl"	Teaching Elder
"Hawley, Sandra"	Ruling Elder
"Heikkila, Joshua D. "	Teaching Elder
"Hipp, Joanna E. "	Teaching Elder
"Hoke, Jimmy"	Inquirer
"Howard, Cader"	Teaching Elder
"Howell, Kathy"	Ruling Elder

"Japinga, Jeffrey"	Teaching Elder
"Johnson, Lisa"	Teaching Elder
"Jones, Chad"	Teaching Elder
"Kendig, Elsa"	RE Committee Member
"Larson, Scott"	Teaching Elder
"Lassiter, Emily"	Ruling Elder
"LeTourneau, Rochelle"	RE Committee Member, Ruling Elder
"Long, Carol"	RE Committee Member
"Lowe, Joan"	Ruling Elder
"Mayer, Jane"	Clerk of Session
"Messer, Mariah"	Ruling Elder
"Miller, Mary"	Ruling Elder
"Moore, Paul H."	Teaching Elder
"Nakane, Hikari"	Clerk of Session
"Narr, Sally"	Ruling Elder
"Nelson, John W. "	Teaching Elder
"Newswanger, Margaret G. "	Teaching Elder
"Olson, Manley"	Ruling Elder
"Paape, Jodee"	Treasurer, Ruling Elder
"Peterson-Brandt, Matthias"	Teaching Elder
"Pomroy, Bill"	Ruling Elder
"Potter, Susie"	Ruling Elder
"Prok, Mark"	Clerk of Session
"Quady, Mike"	Clerk of Session
"Ray, Cynthia L."	Teaching Elder
"Robertson, Stephen C."	Teaching Elder
"Rockenstein, Rocky (Walter) "	RE Committee Member

"Roush, Bart D"	Teaching Elder
"Rutford, Sue"	Clerk of Session
"Schemper, Erica"	Teaching Elder
"Schultz, Jamie"	Teaching Elder
"Shaffer, Carol"	Teaching Elder
"Shannon, Elizabeth ""Libby"""	Teaching Elder
"Shinn, David"	Teaching Elder
"Shirley, TJ"	Teaching Elder
"Stewart, H. David"	Teaching Elder
"Taber, Kate"	Teaching Elder
"Thomas, Margaret"	Teaching Elder
"Tollefson, Rebecca"	Teaching Elder
"Tyler, Alanna Simone"	Teaching Elder
"Vander Waal, Brad"	Teaching Elder
"Vardeman, Heidi"	Teaching Elder
"Voigt, Dan"	Teaching Elder
"Voytek, MJ"	Teaching Elder
"Watson, Lisa A. P. "	Teaching Elder
"Wilson, Zachary Owen"	Teaching Elder
"Wooley, Maggie"	Treasurer
"Yost, Lisa"	Ruling Elder

Presbytery of the Twin Cities Area

Stated Meeting

Tuesday, February 11, 2025

First Presbyterian Church

1901 Vine Street

Hudson, WI 54016

“I lift my eyes to the hills. From where does my help come? My help comes from the Lord, who made heaven and earth.”

Psalm 121:1-2

This meeting is a hybrid meeting. The Presbytery will gather at First Presbyterian Church in Hudson; Presbyters may attend the meeting either in person or over Zoom.

The Presbytery is invited to a noon meal at the First Presbyterian Church of Hudson. Please plan on attending this meal to experience the hospitality of FPC Hudson and the fellowship of colleagues. No formal business will be conducted during the meal. The Zoom meeting will not be open during the meal.

This meal will be served promptly at 12 noon. Please review the docket for the meeting schedule.

Tips & Rules of Order for Virtual/Hybrid Meetings Using ZOOM

TECHNICAL REQUIREMENTS:

1. You need a computer or mobile device (tablet or smartphone) that has an internet connection, a speaker, a microphone, and (optional) a webcam.
2. Make sure you have installed the ZOOM app well before the meeting and tested your ability to connect. Get familiar with the controls. Find the app here: <https://zoom.us/download>

WHEN YOU CONNECT TO THE MEETING:

1. You will at first be in the "waiting room" until the Zoom host adds you to the meeting. This should only take a few seconds. Important Note: If you are using a computer, laptop or tablet, you may not see the Zoom control panel unless you "mouse" over to the bottom of the screen.



Your Zoom control toolbar will look something like this.

2. Please click "mute" so your voice and background noises cannot be heard by others.
3. Please click "start video" so we can see your face!
4. Click the Participants button to see who has joined the meeting and to gain access to the "raise hand" function when needed.
5. Please use the Rename function to show us who you are:

Click "Participants"

Hover over your name on the list with the mouse

Click the ellipses (...)

Click Rename; then enter your new name in the pop-up box: Name, TE or RE, your Church. If you are a guest (not a voting member) please fill in your Name, and your Agency and Position if appropriate.

6. Please check the Chat for any additional information.

HELPFUL TIPS: If you have difficulty hearing during Zoom meetings, obtain **headphones** for your device. This helps limit outside noise interference. Also, look for the Closed Captioning on your

Zoom bar. This should be enabled in your app settings before you join the meeting. Note that the accuracy of Closed Captions is dependent on the internet speed at the speaker's end: whether you are listening to the Moderator of the meeting, or listening to someone else on Zoom speaking, their internet speed (and audio quality) controls how well the audio translates to written words. ALSO: Follow along in your Presbytery Packet.

GUIDELINES FOR PARTICIPATION: RULES OF ORDER

- 1. Each voting participant must connect to the virtual congregational meeting separately. For best results, connect using the Zoom app on a computer or mobile device (smartphone or tablet.) If online participation via Zoom is not possible, members may connect via telephone (as a "dial-in.") Either way, the rule is: one participant, one connection.**
- 2. A quorum will be determined by the standing rules, which indicate that attendees are counted upon registration for the meeting AND connecting to the Zoom meeting.**
- 3. Both online and phone participants will use the "raise hand" feature to be recognized by the Moderator before speaking (and in some cases, to indicate a vote):**
 - Please wait to speak until you are recognized, and stay "Muted" until it is your turn to speak. Please "Mute" yourself again once you are done speaking.**
 - Please turn your Video on (if it is not on) before you speak.**
 - The Host will "lower your hand" for you when you are done.**
- 4. When multiple people are seeking recognition, the Moderator will recognize one speaker at a time with the assistance of a Host. If you are not recognized, send a Chat message to the Host and we will try to help.**
- 5. Normally, Motions are determined ahead of time and voting is done through the Polling feature on Zoom. When there is a Motion, a Poll will pop up on your screen and you will have 60 seconds to register your anonymous vote. After all in-person and online voting has been tabulated the results will be announced.**

If you need to make a Motion, you should enter it in writing in the Chat and then seek recognition by raising your hand (using the Zoom feature). When called upon, tell us your motion is in the Chat and make that Motion. The votes on a motion of this type will be done via "Raise Hand," and will be observed by the Moderator and the Zoom Host. The count will be double-checked and the Moderator will announce the results.

Rules of Order apply in all cases.

PRESBYTERY OF THE TWIN CITIES AREA
STATED MEETING/ANNUAL MEETING

Thursday, December 5, 2024

MINUTES

The Presbytery of the Twin Cities Area met on Thursday, December 5, 2024, at 5:00 p.m. at Westminster Presbyterian Church, Minneapolis and over Zoom videoconferencing. The meeting packet including all written reports, is attached as **Exhibit A**.

Prior to the meeting, Presbyters were encouraged to participate in a community hymn sing, led by RE Elsa Kendig. This hymn sing began at 4:30 pm and was enjoyable.

TE Jamie Schultz, moderator called the stated meeting/annual meeting to order at 5:02 p.m. and opened with a word of prayer. Schultz extended a warm welcome to all presbyters and visitors – both in person and over Zoom. It was noted that microphones must always be used so that all present might hear. Schultz recognized TE Brian Entz, Zoom Chat host. Entz shared words of welcome for the Zoom participants and offered instructions for how to participate in today's meeting, highlighting a Zoom Community Norms and Rules of Order document. Schultz invited TE Meghan Gage-Finn to speak to the Presbytery on behalf of the staff of Westminster, Minneapolis. Gage-Finn welcomed everyone to the meeting tonight and encouraged Presbyters to enjoy the hospitality of Westminster, which includes wi-fi and gender-neutral restrooms.

Moderator Schultz asked Stated Clerk John Curtiss to advise the forming of the rolls. Stated Clerk Curtiss reported that the PTCA's bylaws require more than 3 Teaching Elders and 3 Ruling Elders from 3 different congregations to constitute a quorum. Curtiss reported that upon reviewing the registration log and the Zoom participation list, he can confirm that a quorum is present for the meeting today. The registration log is attached as **Appendix 1**. Moderator Schultz declared that a quorum was present.

Moderator Schultz asked if there were any new Teaching Elders present today. TE Joanna Hipp was introduced as the new pastor of Plymouth Presbyterian Church, Shakopee. Moderator Schultz asked if there were any first time Ruling Elder commissioners present. Ruling Elders Lindsey Knabe and Thao Hoang from Church of All Nations, Columbia Heights and RE Barb Herrington-Hall from Cherokee Park United, St Paul introduced themselves.

Moderator Schultz asked if there were any corresponding members who wish to be seated at today's meeting. TE Jeremiah Knabe, Northern Waters Presbytery, asked to be seated with voice.

Moderator Schultz declared that, hearing no objection, TE Knabe was seated with voice for today's meeting.

Moderator Schultz asked if there were any visitors seeking to be recognized. Chaplain Steve Mulaney, Executive Director, University Episcopal Community was recognized. Mulaney is working alongside the Andrew Riverside Administrative Commission in joint campus ministry endeavors.

Moderator Schultz brought before the Presbytery the Docket for today's meeting. It was noted that this includes the OMNIBUS Motion and Consent Agenda and also the Stated Meeting minutes from 2024-09-12. Moderator Schultz asked if anyone wished to request a change to the docket. Stated Clerk Curtiss addressed three necessary changes: first, in the Board of Trustee report, it should read "Shepherd of the Hill Presbyterian Church, Chaska" instead of "Presbyterian Church of Chaska"; second, the COM report should read "COM reports" instead of "COM recommends"; and third, there is an addendum to the COM report to include a report regarding Plymouth Presbyterian Church, Shakopee. Schultz declared that these changes are accepted and will be made to the docket.

Moderator Schultz asked if anyone wished to remove an item from the consent agenda. TE John Nelson, MAL asked that an item from the Presbytery Leadership team report, "the formation of an Administrative Commission to come alongside Church of All Nations, Columbia Heights" be removed from the consent agenda. Moderator Schultz declared that this item is removed from the consent agenda and will be added to the PLT report on the docket.

Moderator Schultz asked that the Docket, OMNIBUS/Consent Agenda and 2024-09-12 Stated Meeting Minutes be approved by common consent. Moderator Schultz asked for a show of virtual hands on Zoom and a show of physical hands in the room for approval. Schultz declared the Docket approved by common consent.

Moderator Schultz recognized RE Tom Ruter, chair of the Nominating and Developing Leaders team to come forward and give their report.

Ruter shared the NDL report, found on **pg 6 of Exhibit A**. The written report includes a number of TEs and REs nominated for various positions.

Moderator Schultz asked if there were nominations from the floor. There were none.

Moderator Schultz announced that voting would be done by common consent.

Moderator Schultz asked the Zoom participants to raise their hands in favor of approving the nominations from the NDL report. Moderator Schultz asked the in-person participants to raise their hands in favor of approving the nominations. Schultz declared that the motion carries.

Moderator Schultz recognized TE Kendra Grams, Antiracism Task Force co-chair and invited Grams to give their report. Grams shared information about the work of the Antiracism Task Force and its collaboration with the newly elected Committee on Representation and Ethics.

Moderator Schultz declared the report received.

Moderator Schultz announced that the Presbytery would begin worship soon. Schultz encouraged Presbyters to approach worship mindfully, paying attention to where God is at work in our midst. Worship included the land acknowledgement, communion, and the installation of RE Elsa Kendig as Moderator of the PTCA and TE Paul Moore, Vice-Moderator of the PTCA. The installation of Kendig as Moderator concludes TE Jamie Schultz time as Moderator. Schultz now becomes the chair of the Presbytery Leadership Team.

RE Elsa Kendig announced that Presbytery will break for an evening meal. Kendig offered a prayer.

After the meal, Moderator Kendig called the meeting back to order. Kendig recognized RE John Zwier, outgoing moderator of the Presbytery Leadership Team, to come forward to be recognized and to give their report. The PLT report is found on **Pp 12 of Exhibit A**. Zwier noted that with the correction to the Docket, all action items of the PLT are reported to the Presbytery through this report. RE Zwier made the following motion: To nominate RE Jean Emmons to serve as the chair of the NDL team. Moderator E. Kendig announced that since this motion comes from a committee, it needs no second. Moderator Kendig asked if there were other nominations from the floor. There were none. Moderator Kendig asked if there was any discussion. There was none. Moderator Kendig asked that the following poll be published on Zoom: "Shall RE Jean Emmons be nominated to serve as the chair of the Nominating and Developing Leaders Team

(Yes, No, Abstain)?" Zoom participants were instructed to vote in the poll. Moderator Kendig asked the Presbyters in the room to vote.

The motion *carried*. The results of the Zoom poll were unanimous.

RE Zwier reported that the Administrative Commission for Knox Presbyterian Church, Minneapolis has been advised that all options have been exhausted to continue to work towards a gracious dismissal. Zwier moved that the PTCA approve the dissolution of the congregation at Knox Presbyterian Church, Minneapolis. Moderator Kendig announced that since this motion comes from a committee, there is no need for a second. Moderator Kendig asked if there was any discussion. There was none. Moderator Kendig asked that the following Zoom poll be advanced: "Shall the PTCA approve the dissolution of the congregation at Knox Presbyterian Church, Minneapolis (Yes, no, abstain)?" Zoom participants were instructed to vote. The results of the Zoom poll were: Yes – 24; No – 1; Abstain – 1. Moderator Kendig asked in-person participants to vote.

The motion to approve the dissolution of the congregation at Knox Presbyterian Church, Minneapolis *carried*.

TE Libby Shannon, Transitional Executive Presbyter lead the Presbytery in a liturgy to mark the solemnity of this occasion.

Moderator Kendig asked TE John Nelson, MAL, to speak to the item he requested be pulled from the consent agenda. Nelson expressed frustration that the Presbytery Leadership Team and the Commission on Ministry had planned on forming an Administrative Commission to come alongside the session of Church of All Nations, Columbia Heights without consulting with the session and church staff. Nelson specifically objected to the description of the session of CAN as a “council affected with disorder.” It was *moved and seconded* that the Presbytery Leadership Team reverse the decision to form an Administrative Commission and instead “respond pastorally to the CAN session and church leadership.”

Moderator Kendig asked if there was any discussion.

Several Ruling Elders and Parish Staff from Church of All Nations, Columbia Heights spoke in favor of the motion. Members of the Commission on Ministry spoke against the motion.

Moderator Kendig announced that discussion on this motion would be put on pause so that Presbytery leaders, including COM members, and CAN might meet together to discuss these concerns.

After the pause, TE John Nelson, MAL, withdrew the motion.

Stated Clerk Curtiss advised the PLT to not take action to form an Administrative Commission and announced that a meeting between Presbytery Staff and the CAN session will be scheduled as soon as possible to seek resolution.

Moderator Kendig declared that the PLT report had been received.

Moderator Kendig offered a report, expressing gratitude and excitement for the work ahead.

Moderator Kendig asked Stated Clerk John Curtiss to give their report. Curtiss shared highlights from the report, found on **Pp 9 of Exhibit A**. Kendig declared the report received.

Moderator Kendig invited TE Libby Shannon, Transitional Executive Presbyter, to come forward and give a report on the Andrew Riverside Administrative Commission. Shannon reported on how the partnership with Chaplain Steve Mulaney, Executive Director, University Episcopal Director is moving forward to provide a space for progressive, ecumenical outreach and fellowship among college students. The Andrew Riverside Administrative Commission report is found on **Pp 13 of Exhibit A**. Shannon shared that the next step is to ask the Presbytery to de-charter the Andrew Riverside congregation and to form the Andrew Riverside Presbyterian Fellowship. This move will provided greater flexibility as new plans emerge. It was *moved* to de-charter the Andrew Riverside Presbyterian Church and to form the Andrew Riverside

Presbyterian Fellowship. This motion comes from a commission and needs no second. Moderator Kendig asked if there was discussion. There was none. Moderator Kendig asked the following Zoom poll be published: "Shall the PTCA approve the de-chartering of the Andrew Riverside Presbyterian Church and the formation of the Andrew Riverside Presbyterian Fellowship (Yes, no, abstain)?" Zoom participants were instructed to vote. The results of the Zoom poll were Yes – 21, No – 0, Abstain – 0. Moderator Kendig asked the in-person participants to vote.

The *motion carried*.

The Moderator declared that the Andrew Riverside Administrative Commission report has been received.

TE Shannon shared a report about their activities as the Transitional Executive Presbyter. Moderator Kendig declared that this report was received.

Moderator Kendig invited TE Anna Kendig Flores, Antiracism Coordinator, to come forward and give their report. Kendig Flores updated the PTCA on the state of implementation and urged the Presbytery to continue to be courageous in the antiracism work all are called to be engaged in. Moderator Kendig declared that this report is received.

Moderator Kendig asked the Stated Clerk to give an attendance report. Stated Clerk Curtiss reported that at the beginning of the meeting there were 62 Teaching Elders and 37 Ruling Elders present on Zoom and registered for the meeting.

It was *Moved and Seconded* to adjourn. *Motion carried*.

RE Elsa Kendig closed the meeting with prayer.

APPENDIX 1

NAME	TE/RE		
Agwa, Gillo	TE	X	
Alexander, Brenda	TE		
Allen, Eugene	TE		
Almos, Kjirstin	TE		
Anderson, Carol	RE		Maple Plain
Anderson, Michael	TE		
Arazi, Karyn	RE	X	
Barber, Diana	RE		
Bartlett, Sharon	RE		
Bates, Mike	RE		
Beck, Lynn	RE		
Bergstrom, Karen	RE	X	S St Paul, First PC
Blankenship, Penny			
Blue, Brennan	TE		
Bolt, Greg	TE		
Bolt, Heidi	TE		
Boutelle, Larry	TE		
Bowcock, Ted	RE		
Brachlow, Dix	TE		
Brendemuehl, Louis	RE		
Brevig, Kathy	RE	X	Blaine, Chain of Lakes
Brouwer, Sarah	TE		
Buell, Donna	TE	X	
Buller, Richard	TE	X	
Burge, Lora	TE	X	
Burke, Sara	RE	X	Grace-Trinity
Butler, Kathleen	RE		
Calvo, Zac	TE	X	
Caraway, Dana	TE	X	
Cartwright, Scott	TE		
Chatelaine-Samsen, Chris	TE		
Cochrane, James	TE	X	
Combs, Logan	RE		
Comstock, David	TE		
Copeland, Adam	TE		
Craigan, Neil	TE		
Curtiss, John	TE	X	
Dana, Gregg	TE		
Davis Campbell, April	TE	X	
Decker, Kathryn			
DeMeester, Deb	TE	X	
DeYoe, Jeffrey	TE		
Dop, Becky	RE		
Dosher, Gordon	RE	X	Plymouth

Dunbar-Perkins, Denise	TE	X	
Dunham, Mary		X	
Emmons, Brett	RE		Stillwater, First PC
Emmons, Jean	RE	X	Stillwater, First PC
Entz, Brian	TE	X	
Fedora, Jan	RE		
Fedell, Sarah	RE	X	Valley
Ferguson, Noah	RE		
Fisher, Anne	TE		
Fletcher, Becca	TE	X	
Ford, Deon		X	
Foels, Jeff	TE		
Fox, Margaret	TE	X	
Friant, Stephanie	TE		
Gage-Finn, Meghan	TE	X	
Galloway, Alikea	TE		
Ganfield, Jerry	RE		Owatonna
Gasche, Karen	RE	X	Westminster Mpls
Gay, John	TE	X	
GebbenGreen, Luna	TE		
GebbenGreen, Phil	TE		
Genereaux, Don	TE		
Good, Jonathan	TE		
Good, Peggy	TE		
Goodman, Kim	TE		
Goodspeed, Sue	RE	X	Mpls, Lake Nokomis
Gottschalk, Craig			
Graf, Roger	TE	X	
Grams, Kendra	TE	X	
Grantham, Heather	TE	X	
Graves, Pam	RE		Blaine, Chain of Lakes
Hamilton, Robert	TE	X	
Hart-Andersen, Beth	TE		
Hart-Andersen, Tim	TE		
Hasse, Pat	RE		
Havrila, Arlen	RE		
Hawley, Sandra	RE	X	
Hawley, Michael	RE	X	
Heikkila, Joshua	TE	X	
Hein, Sara	TE		
Herrington-Hall, Barb	RE	X	Cherokee park
Hipp, Joanna	TE	X	
Hoary, Thao	RE	X	CAN
Hole, Rachel	RE		
Hornbeck, Carol	RE		
Howard, Cader	TE	X	
Howe-Vielmetti, Constance			

Howell, Kathy	RE	X	Bloomington, Oak Grove
Hultgren, Dayton	TE		
Hwang, Peter	RE		
Isabelle, Deborah	RE		
Jackson, Jill	Re	X	
Jacob, Alexandra	TE	X	
Janski, Barb	RE		
Japinga, Jeff	TE	X	
Johnson, Greg	RE		
Johnson, Lisa	TE		
Jones, chad	TE	X	
Kachel, John	RE		
Kallstrom, Joanne	RE		
Keely, Barbara Anne	TE		
Kendig Flores, Anna	TE	X	
Kendig, Elsa	RE	X	
Kenefake, Scott	TE		
Kielsmeier, Deb	TE	X	
Knabe, Lindsay	RE	X	CAN
Koon, Mary	TE		
Kosari, Amy	TE		
Larson, Karen	TE	X	
Larson, Scott	TE	X	
Laurie, Cecilia	RE		
Lee, John	TE		
Leong, Rick	RE		
Letourneau, Rochelle	RE	X	S St Paul, First PC
Li, Susan	TE		
Lowe, Joan	RE		
Masters, Benjamin	TE		
Mayer, Jane	RE	X	Mpls, Gace-Trinity
Messer	RE		Golden Valley
Meyers, Deborah	RE	X	
Miller, Megan	TE		
Miller, Mary	RE		St Paul, Central
Mitchell, Doug	TE		
Moore, Paul	TE	X	
Morrisette, Mary	RE		
Mungai, Lucy		X	
Murphy, Catherine	RE		
Nelson, John	TE	X	
Newswanger, Meg	TE	X	
Nolan, Kyle	RE		
Novy, Brandon	RE	X	Valley
Olson, Manley	RE	X	Mpls, Westminster
Orsted, Linda	RE	X	Stillwater
Orsted, Michael	TE	X	

Paape, Jody	RE	X	S St Paul, First PC
Park, Benjamin	TE	X	
Parlette, TJ	TE	X	
Peterson, Mary Cardinal	RE	X	
Peterson-Brandt, Matthias	TE	X	
Potter, Susie	RE	X	
Prakasim, Riz		X	
Quady, Kathy	RE		
Quady, Michael	RE		
Radio, Thomas	RE		
Ray, Cindy	RE	X	
Reed, Carol	TE	X	
Reitan, Gale	TE	X	
Rice, Steve	TE		
Robb, Gale	TE		
Robertson, Steve	TE		
Rockenstein, Walter	RE	X	Mpls, Westminster
Romine, Phil	TE	X	
Root, Kara	TE		
Roske-Metcalf, Luke	TE		
Roush, Bart	TE	X	
Rowland, Jay	TE		
Ruter, Tom	RE	X	Roseville, New Life
Rutford, Sue	RE	X	Stillwater, First PC
Schemper, Erica	TE		
Schmidt, Larie Ann	RE		
Schultz, Jamie	TE	X	
Seal, Dean	TE	X	
Sego, Kathleen	RE		Trinity Woodbury
Shaffer, Carol	TE		
Shannon, Libby	TE	X	
Shaughnessy, Ann	RE	X	Long Lake
Sheldon, Sheila	RE		
Shinn, David	TE	X	
Shirley, TJ	TE	X	
Stewart, Dave	TE	X	
Strayer, Lori		X	
Taber, Kate	TE	X	
Thomas, Margaret	TE	X	
Tillman, David	RE		
Tollefson, Rebecca	TE	X	
Tourville, Andrew	RE		S St Paul, First PC
Tyler, Alanna	TE	X	
Udo, Umo	TE		
VanderWaal, Bradley	TE		
Vardeman, Heidi	TE	X	
Verhagen, Elly	RE		

DOCKET

The Presbytery prepares to meet together.

12:30 p.m. Registration Table opens.

Please sign your name at the registration table and make a nametag for yourself. Please include the following: TE or RE, Name, Affiliation (Church, Organization, or Agency). Pronouns stickers are also provided.

12:30 p.m. Zoom opens – no formal activities until 12:45 p.m.

Please rename yourself to include the following: (RE or TE, Name, Affiliation (Church, Organization, or Agency), and Pronouns.

As you log in, please make sure that your audio is working. Please familiarize yourself with the Zoom Community Norms document.

The Presbytery Gathers for Worship and Business

12:45 p.m. Welcome and Call to Order RE Elsa Kendig, Moderator

12:45 p.m. Worship

1:15 p.m. Words of Welcome RE Elsa Kendig, Moderator

Welcome and Instructions to in-person Presbyters to fully participate in today's meeting.

Welcome Zoom Participants TE Brian Entz

Welcome and instructions to Zoom Presbyters to fully participate in today's meeting.

Welcome by the Host Church TE Kendra Grams

Opening Business RE Elsa Kendig

Forming the Roll

Declaration of a Quorum

Introduction of new Ministry Members

Introduction of First-Time Commissioners

Seating of Corresponding Members

Recognition of Visitors

Approval of the Docket

including the OMNIBUS/Consent Agenda and the 2024-12-04 Stated Meeting Minutes

- 1:30 p.m. Announcements**
 Clearwater Forest, Erin Anderson, director
 Presbyterian Youth Triennium, TE John Curtiss, registrar
- 1:35 p.m. Report: Bills and Overtures** RE Sandra Hawley, chair
 Including proposed amendments to the constitution and Episcopal-Presbyterian Agreement on Local Sharing of Ministries
- 2:15 p.m. Report: Pastoral Positions Team**
 RE Rochelle LeTourneau and TE Scott Larson, co-chairs
- 2:20 p.m. Report: Mission, Scholarship, and Grants Committee**
 RE Rocky Rockenstein, chair
 Including a report on the 2024 Grant Recipients and Information about The new Community Partners Grant Program
- 2:25 p.m. Report: Antiracism Task Force**
 TE Kendra Grams and TE Brian Entz, co-chairs
- 2:30 p.m. Report: Presbytery Leadership Team** TE Jamie Schultz, chair
- 2:40 p.m. Report: Antiracism Coordinator** TE Anna Kendig Flores
- 2:50 p.m. Report: Commission on Ministry** TE Chris Chatelaine-Samsen
- 2:55 p.m. Report: Nominating and Developing Leaders**
 RE Jean Emmons, chair
- 3:00 p.m. Report: Attendance** TE John Curtiss, Stated Clerk
- 3:00 p.m. Adjourn: Closing Prayer** RE Elsa Kendig

ANNUAL REPORT OF THE STATED CLERK FOR THE YEAR 2024

ROLL OF PERMANENT JUDICIAL COMMISSION MEMBERS WHO HAVE ROTATED OFF DURING THE PAST SIX YEARS (D-5.0206b)

2024
 2023
 2022 Margaret McCray
 2020 Larry Lee, Peter Soulen

ROLL OF MINISTERS WITH CURRENT CALL CLASSIFICATION, AS OF DECEMBER 31, 2023

KEY:

- CGN Serving a particular Congregation or 1001 NWC
- GOV Serving a Governing body of the PC-USA
- RET Retired
- VAL Validated Ministry
- MAL Member at Large
- TX Temporarily Excluded from Practice
- CCE Certified Christian Educator
- RES Resident
- DES Ecclesiastical Occupational Designation
- (!) Belongs to another denomination

NAME	CGN	GOV	RET	VAL	MAL	TX	CCE	RES	DES
Agwa, Gilo	X							X	301
Alderink, Larry			X					X	299
Alexander, Brenda			X					X	299
Almos, Kjirstin				X				X	701
Anderson, Michael J.			X					X	299
Baldwin, Bebe			X					X	299
Bender, Lou			X					X	299

NAME	CGN	GOV	RET	VAL	MAL	TX	CCE	RES	DES
Blons, Adam	X							X	151
Blue, Brennan					X			X	797
Boss, Amanda M.					X			X	797
Boutelle, Larry			X					X	299
Brachlow, Dix			X					X	299
Braden, Marjorie			X					X	299
Braden, Stephen			X					X	299
Brasel, James			X					X	299
Brouwer, Sarah				X				X	501
Bruneau, David			X					X	299
Bucklin, Alison			X					X	299
Buell, Donna			X					X	299
Buller, Richard			X					X	299
Burge, Lora					X			X	797
Butt, John			X						299
Buzza, John			X					X	299
Calvo, Zachary	X							X	101
Campbell, April D	X							X	101
Caraway, Dana				X				X	701
Carlson, Julia	X							X	103
Cartwright, J. Scott				X				X	701
Chadwick, William					X			X	797
Chamberlain, Dwight			X					X	299
Chatelaine-Samsen, C	X							X	101
Cochrane, James	X							X	108
Coffin, Brent			X						299
Cook, James			X					X	299
Cooper, Calvin			X					X	299
Copeland, Adam				X				X	644
Craigian, Neil	X							X	101
Crissinger-Clark, J					X			X	797

NAME	CGN	GOV	RET	VAL	MAL	TX	CCE	RES	DES
Cummings, Anita			X					X	299
Curtiss, John H.G.				X				X	303
Dana, Gregg			X					X	299
Davis, Richard			X					X	501
Davnie, William			X					X	299
DeMeester, Deb				X				X	791
Didier, Calvin			X					X	299
Dunbar-Perkins, D			X					X	299
Entz, Brian	X							X	101
Ervin, Bruce					X			X	797
Farris, Lawrence			X					X	299
Fisher, Anne			X					X	299
Fletcher, Rebecca					X			X	797
Foels, Jeffrey					X			X	797
Fox, Margaret O	X							X	103
Frey, Herbert			X					X	299
Friant, Stephanie				X				X	791
Gage-Finn, Meghan	X							X	103
Galloway, Aika					X			X	797
Galloway, Jon			X					X	299
Galloway, Ralph	X							X	101
Gay, John					X			X	797
GebbenGreen, Luna	X							X	101
GebbenGreen, Phil	X							X	101
Geneux, Donald			X					X	299
Goertz, John			X					X	299
Good, Peggy				X				X	701
Goodman, Kimberly				X				X	791
Graf, Roger			X					X	299
Grams, Kendra	X							X	101

NAME	CGN	GOV	RET	VAL	MAL	TX	CCE	RES	DES
Grantham, Heather				X				X	503
Greenwood, Jean					X			X	797
Grosse, Carl O					X			X	797
Grussing, Roger			X					X	299
Gustafson, Sheila			X					X	299
Hamilton, Robert					X			X	797
Hanson, Gary			X					X	299
Harper, Nile			X					X	299
Hart-Andersen, E					X			X	797
Hart-Andersen, T			X					X	299
Haynes, LeRoy			X					X	299
Hearon, Holly			X						299
Heikkila, Joshua		X							405
Herstad, Wayne			X						299
Hickle, Larry			X					X	299
Hipp, Joanna	X							X	101
Holmgren, Kristine			X					X	299
Howard, Cader	X							X	101
Jacob, Alexandra	X							X	103
James, R. Alan			X					X	299
Japinga, Jeffrey	X							X	105
Jefferson, Vaughn			X					X	299
Johnson, Bernard			X					X	299
Johnson, Elisabeth	X							X	151
Johnson, Lisa	X							X	101
Johnson, Paul				X					641
Jones, Chad					X			X	701
Jones, Cathy D	X							X	151
Jung, Young	X							X	101
Kapp, Nancy			X					X	299
Keely, Barbara Anne			X					X	299
Kendig, Anna				X				X	305
Kenefake, Scott	X							X	108

NAME	CGN	GOV	RET	VAL	MAL	TX	CCE	RES	DES
Kennerly, Karen			X					X	299
Kielsmeier, Deb					X			X	797
Kim, Joo					X			X	797
Kim, Judith			X					X	299
King, Douglas			X					X	299
King, Kim Smith					X			X	701
Knowles, Richard			X					X	299
Koon, Mary	X							X	153
Kosari, Amy					X			X	797
Krogmann, Newell			X					X	299
Kruger, Raymond			X					X	299
Lankford, Katherine				X				X	791
Larges, Lisa	X							X	108
Larson, Karen					X			X	797
Larson, Scott	X							X	108
Latini, Theresa				X				X	791
Lee, John				X				X	791
Li, Susan				X				X	791
Liddle, David			X					X	299
Lim, JoonHyuk				X				X	751
Lind-Schmitz, Deborah			X					X	299
Lindquist, John					X			X	703
Long, Robert			X					X	299
Lucas, Robert			X					X	299
Lundberg, Robert				X				X	701
Lundy, Richard			X					X	299
MacArthur, Charles			X					X	299
MacFarlane, John			X					X	299
Maghakian, David	X							X	108
Mall, Julie			X					X	299
Marlow, Elisabeth				X				X	641

NAME	CGN	GOV	RET	VAL	MAL	TX	CCE	RES	DES
Martin, Edwin			X					X	299
Marvin, Susan			X					X	299
Massaro, Richard			X					X	299
Masters, Ben	X							X	501
McCray, Margaret			X					X	299
McKenzie, Joan I			X						299
Mell, Linda			X					X	299
Michael, Katherine			X					X	109
Miles, Jennifer					X			X	797
Mitchell, Wm Doug			X					X	299
Moore, Paul	X							X	101
Muhia, Stephen			X					X	299
Murry, Harold			X					X	299
Mwihia, David	X							X	301
Nam, Kook Jin			X						299
Nelson, Charles			X					X	299
Nelson, John				X				X	791
Neraas, Julie				X				X	644
Newschwager, M					X			X	797
Newschwager, R					X			X	797
Nord, Peter			X					X	299
O'Brien Soltau, K				X				X	701
Olmsted, Michael	X							X	101
Olson, Loren	X							X	158
Orr, Eugene			X					X	299
Orsted, Michael			X					X	299
Park, Benjamin					X			X	797
Park, Sung Chul			X					X	299
Parker, David	X							X	101
Parker, Sarah				X				X	791
Parlette, Thomas	X							X	101
Patterson, Clint			X					X	299
Patterson, Donald			X					X	299

NAME	CGN	GOV	RET	VAL	MAL	TX	CCE	RES	DES
Peters, David			X					X	299
Peterson-Brandt, M	X							X	101
Pol, Mary			X					X	299
Polzine, Glenn			X					X	299
Prakasim, Risley	X							X	101
Pratt, Gwinn	X							X	105
Ralft, Elizabeth			X					X	299
Ray, Cynthia				X				X	791
Ray, Judith			X						299
Reed, Carol	X							X	108
Reitan, Gale	X							X	158
Reiter, David			X					X	299
Remtema Miller, Meg				X				X	701
Rice, Steven					X				797
Riggin, Cynthia	X							X	153
Ring, Roger			X					X	299
Ritter, Gregory			X					X	299
Robb, Gale			X					X	299
Robertson, Stephen	X							X	101
Romine, Phillip	X							X	108
Roos, Theresa				X				X	299
Root, Kara	X							X	101
Roske-Metcalf, Luke				X				X	701
Ross-Allam, Jermaine				X					403
Roush, Bart	X							X	101
Rozeboom, H. Lyle			X					X	299
Schaffer, Jack			X					X	299
Schemper, Erica	X							X	108
Schultz, Jamie	X							X	101
Seal, Dean J			X					X	299
Severson, John			X					X	299
NAME	CGN	GOV	RET	VAL	MAL	TX	CCE	RES	DES
Shaffer, Carol				X				X	701
Shannon, Elizabeth				X				X	302
Shannon, James			X					X	299

NAME	CGN	GOV	RET	VAL	MAL	TX	CCE	RES	DES
Voigt, Dan	X							X	101
Voytek, MJ					X			X	797
Walters, Doug					X			X	797
Wardlaw, Herbert G			X						299
Watson, Lisa				X				X	701
Watson, Thomas	X							X	101
Wells, Casey			X					X	299
Westfall, John			X						299
Whiteman, Susan			X						299
Williamson, David			X					X	299
Wilson, Zachary	X							X	108
Wundermachten, B					X			X	797
Wycoff, Peter			X					X	299
Yeazel, Dan				X					501
Yoakiem, Medhat	X							X	108
Yoo, Byung-Chun			X					X	299
York, James	X							X	101

Commissioned Lay Pastors (CRE) serving ministries in the Presbytery:

Sheila Sheldon, Valley Community PC, Golden Valley MN
 Pat Postlewaite, Associated Church, Owatonna MN
 Kenneth Highley, Randolph Heights Presbyterian Church, St Paul MN
 Wayne Waibel, First Presbyterian Church, Belle Plaine MN
 Michael Ireland, Presbyterian Church of the Way, Shoreview MN

ADDITIONS AND DELETIONS TO THE ROLL IN 2024

The Presbytery, as of December 31, 2024, had 53 churches; and 248 Minister Members.

Deceased in 2024:

Kenneth McCullen	Aron Wilterding	Haeyon Chang	Jay Rowland
Glenn Polzine	William Yeager	David Cornstock	Kellie Tracz
Teresa Roberts	Dayton Hultgren	Jin Kim	Nora Elliot
Howard Smith		Will Massey	Connie Freedman-Ellis

Ministers added to the rolls in 2024, received from other presbyteries:

Jeff Japinga

Joanna Hipp

Received from other denominations:

Loren Olson

Sara Berry Hein

Restored to Roll:	Ordinations:	Ministers of other denominations who are pastors in PTCA churches as of 12/31/24:			
	14 ministers				
Minister members serving outside the geographical bounds of the Presbytery:					
Minister members serving outside the U.S.A:					
Josh Heikkila, Presbyterian World Mission of GAMC, Accra, Ghana					
Paul Johnson, International Christian University, Tokyo, Japan					
Dan Yeazel, Hurunui Combined Churches, New Zealand					
Dissolutions:	Retirements:				
	Carol Reed	Dean Seal			
	Peggy Good				
	Richard Buller				
2024 ATTENDANCE OF RULING ELDER COMMISSIONERS AT STATED MEETINGS					
CONGREGATION	1/25/2024	4/20/2024	9/12/2024	12/5/2024	Total
Apple Valley, Spirit of Lif	X			X	2
Austin, Westminster					0
Belle Plaine, First					0
Blaine, Chain of Lakes	X	X	X	X	4
Bloomington, Oak Grove	X	X	X	X	4
Brooklyn Ctr, KPCM					0
Buffalo, Buffalo	X				2
Burnsville, Apostles					0
Chaska, Shepherd/Hill	X	X			2

CONGREGATION	1/25/2024	4/20/2024	9/12/2024	12/5/2024	Total
Claremont, First					0
Columbia Heights, CAN				X	1
Coon Rapids, CotM					0
Golden Valley, Valley	X		X		3
Hastings, First					0
Hayfield, First					0
Howard Lake, First					0
Hudson, First	X				1
Kasson, First					0
Long Lake, CalMin				X	1
Maple Plain, First					0
Mpls, Aldrich Ave			X		1
Mpls, Andrew-Riverside					0
Mpls, Bryn Mawr					0
Mpls, Grace-Trinity	X	X		X	4
Mpls, Knox Ave					0
Mpls, Lake Nokomis	X	X		X	4
Mpls, Liberty Comm.					0
Mpls, Westminster	X	X		X	4
Minnetonka, St Luke	X				1
North St Paul, North					0
Oronoco, Oronoco					0
Owatonna, Associated	X	X			3
Pine City, First					0
Plainview, Community					0
Plymouth, Plymouth	X	X		X	4
Red Wing, First			X		1
Rochester, Community					0
Rochester, First					0
Rockford, United					0
Roseville, New Life	X	X		X	4
Roseville, Kenyan	X				1
St Croix Falls, First					0
CONGREGATION	1/25/2024	4/20/2024	9/12/2024	12/5/2024	Total
St Louis Park, Peace					0
St Paul, Central	X	X	X		3
St Paul, Cherokee Pk	X	X	X	X	4

MINISTER	1/25/2024	4/20/2024	9/12/2024	12/5/2024	Total
Bucklin, Alison					
Buell, Donna	X		X		2
Buller, Richard	X	X	X		3
Burge, Lora	X		X	X	3
Butt, John					
Buzza, John					
Calvo, Zachary	X	X	X	X	4
Campbell, April D	X		X	X	3
Caraway, Dana				X	1
Carlson, Julia					
Cartwright, J. Scott	X	X			2
Chadwick, William	X				1
Chamberlain, Dwight					
Chang, Haeyeon					
Chatelaine-Samsen, C	X	X	X		3
Cochrane, James	X	X	X	X	4
Comstock, David	X		X		2
Coffin, Brent					
Conkey, Coqui					
Cook, James	X				1
Cooper, Calvin					
Copeland, Adam			X		1
Craigian, Neil					
Crissinger-Clark, J					
Cummings, Anita					
Curtiss, John H.G.	X	X	X	X	4
Cuthill, Robert					
Dana, Gregg	X				1
Davis, Richard					
Davnie, William					
DeMeester, Deb				X	1
Didier, Calvin					

MINISTER	1/25/2024	4/20/2024	9/12/2024	12/5/2024	Total
Dunbar-Perkins, D	X	X		X	3
Elliot, Nora					
Entz, Brian	X	X	X		4
Ervin, Bruce					
Farris, Lawrence					
Fisher, Anne	X				1
Fletcher, Rebecca	X	X	X		3
Foels, Jeff					
Fox, Margaret	X	X		X	3
Freedman-Ellis, C		X			1
Frey, Herbert					
Friant, Stephanie	X	X			2
Gage-Finn, Meghan		X		X	2
Galloway, Arika					
Galloway, Jon					
Galloway, Ralph					
Gay, John				X	1
GebbenGreen, Luna	X	X			2
GebbenGreen, Phil	X	X			2
Geneveux, Don					
Goertz, John					
Good, Peggy					
Goodman, Kimberly	X				1
Graf, Roger	X			X	2
Grams, Kendra				X	1
Grantham, Heather	X			X	2
Greenwood, Jean					
Grosse, Carl					
Grussing, Roger	X				1
Gustafson, Sheila					
Hamilton, Robert				X	1
Hanson, Gary					
Harper, Nile					

MINISTER	1/25/2024	4/20/2024	9/12/2024	12/5/2024	Total
Hart-Andersen, Elizabeth					
Hart-Andersen, Tim					
Haynes, LeRoy					
Hearon, Holly					
Heikilla, Josh	X			X	2
Hein, Sara					
Herstad, Wayne					
Hickie, Larry					
Hipp, Joanna				X	1
Holmgren, Kristine					
Howard, Cader	X			X	2
Jacob, Alexandra	X	X		X	4
James, R. Alan					
Japanga, Jeff			X	X	2
Johnson, Bernard					
Johnson, Elisabeth					
Johnson, Lisa	X		X		2
Johnson, Paul					
Jones, Chad	X	X	X	X	4
Jones, Cathy D					
Jung, Young					
Kapp, Nancy					
Keely, Barbara Anne					
Kendig, Anna		X	X	X	3
Kenefake, Scott					
Kennerly, Karen					
Kielsmeier, Deb	X			X	2
Kim, Jin					
Kim, Joo					
Kim, Judith					
King, Douglas					
King, Kim Smith					
Knowles, Richard					

MINISTER	4/20/2024	9/12/2024	12/5/2024	Total
Koon, Mary	X			1
Kosari, Amy	X			2
Krogmann, Newell				
Kruger, Ray				
Lankford, Katherine				
Larges, Lisa				
Larson, Karen		X	X	2
Larson, Scott		X	X	2
Latini, Theresa				
Lee, John				
Leisman, Mary				
Li, Susan	X			
Liddle, David				
Lim, JoonHyuk				
Lind-Schmitz, Deborah				
Lindquist, John				
Long, Robert				
Lucas, Robert				
Lundberg, Robert				
Lundy, Richard				
MacArthur, Charles				
MacFarlane, John				
Maghakian, David				
Mall, Julie				
Marlow, Elisabeth				
Martin, Edwin	X			1
Marvin, Susan				
Massaro, Richard				
Masters, Ben				
McCray, Margaret				
McCullen, Harry K				
McKenzie, Joan				
Mell, Linda				

MINISTER	1/25/2024	4/20/2024	9/12/2024	12/5/2024	Total
Michael, Katherine					
Miles, Jennifer					
Mitchell, Doug	X				1
Moore, Paul	X			X	3
Muhia, Stephen					
Murry, Harold					
Mwihia, David					
Nam, Kook Jin					
Nelson, Charles					
Nelson, John				X	1
Neraas, Julie			X		1
Newschwager, Margaret	X	X	X		4
Newschwager, Richard					
Nord, Peter					
O'Brien, Kate					
Olmsted, Michael	X				1
Orr, Eugene					
Orsted, Michael			X		2
Park, Benjamin				X	1
Park, Sung Chul					
Parker, David					
Parker, Sarah					
Parlette, Thomas	X			X	3
Patterson, Clint					
Patterson, Donald					
Peters, David					
Peterson-Brandt, Matthi	X	X		X	2
Pol, Mary					
Prakasim, Rislely				X	1
Pratt, Gwinn					
Raitt, Elizabeth					
Ray, Cynthia	X	X	X	X	4

MINISTER	1/25/2024	4/20/2024	9/12/2024	12/5/2024	Total
Ray, Judith					
Reed, Carol	X		X	X	3
Remtma, Megan					
Reitan, Gale				X	1
Reiter, David					
Rice, Steven			X		1
Riggin, Cynthia					
Ring, Roger					
Ritter, Gregory					
Robb, Gale					
Robertson, Stephen	X	X	X		3
Romine, Phil	X			X	2
Roos, Theresa					
Root, Kara	X	X	X		3
Roske-Metcalfe, Luke					
Ross Allam, Jermaine					
Roush, Bart	X	X	X	X	4
Rowland, Jay	X				
Rozeboom, H. Lyle					
Schaffer, Jack					
Schemper, Erica					
Schultz, Jamie	X	X	X	X	4
Seal, Dean	X	X	X	X	4
Severson, John					
Shaffer, Carol			X		1
Shannon, Libby	X	X	X	X	4
Shannon, James					
Shields, David					
Shinn, David			X	X	2
Shirley, TJ	X	X	X	X	4
Sipprell, Gene			X		1
Skinner, Matthew					

MINISTER	1/25/2024	4/20/2024	9/12/2024	12/5/2024	Total
Smith, Robert		X			1
Stewart, Gordon					
Stewart, H. David	X		X		3
Syvertsen, Vanessa					
Taber, Kate		X		X	2
Talcott, Charles					
Tallaferro, Helen					
Talley, H. Allan					
Terrill, Elizabeth					
Terry, Jack					
Thomas, Margaret	X	X	X		4
Thompson, Byron					
Throckmorton, L. Doug					
Tollefson, Rebecca		X	X	X	3
Tracz, Kellie					
Twelt, Julie					
Tyler, Alanna Simone	X	X	X	X	4
Udo, Umo	X				1
Underdahl-Pierce, R					
vanderBent, Casey			X		1
VanderWaal, Brad	X	X	X		3
Van Dyke, David					
Vardeman, Frank					
Vardeman, Heidi	X	X	X	X	4
Voigt, Dan		X	X	X	3
Voytek, MJ			X	X	2
Walters, Doug					
Wardlaw, H.G.					
Watson, Lisa		X		X	2
Watson, Thomas				X	1
Wells, Casey					
Westfall, John					
Whiteman, Susan					

MINISTER	1/25/2024	4/20/2024	9/12/2024	12/5/2024	Total
Williamson, David					
Wilson, Zach	X		X	X	3
Wundermachen, Brittan	X				1
Wyckoff, Peter					
Yeazel, Dan				X	1
Yoaklem, Medhat S	X				1
Yoo, Byung-Chun					
York, James					

Please note: Attendance at Zoom meetings is taken via registration, and during the meeting. Attendees who do not pre-register OR identify themselves with First Name, Last Name and Congregation during the Zoom meeting may not be counted Present. Those who attend meetings in person need to look for the Sign-In sheets at a front table, and add your name where appropriate. This confirms your attendance, regardless of whether you pre-registered. If you are concerned about the data shown above, feel free to contact the Presbytery office.

REDRESS OF IMBALANCE

Book of Order G-3.0103 Participation and Representation

The councils of the church shall give full expression to the rich diversity of the church's membership and shall provide for full participation and access to representation in decision-making and employment practices (F-1.0403). In fulfilling this commitment, councils shall give due consideration to both the gifts and requirements for ministry (G-2.0104) and the right of people in congregations and councils to elect their officers (F.3.0106).

Each council shall develop procedures and mechanisms for promoting and reviewing that body's implementation of the church's commitment to inclusiveness and representation. Councils above the session shall establish by their own rule committees on representation to fulfill the following functions: to advise the council regarding the implementation of principles of unity and diversity, to advocate for diversity in leadership, and to consult with the council on the employment of personnel, in accordance with the principles of unity and diversity in F-1.0403. A committee on representation should not be merged with another committee or made a subcommittee of another committee.

Book of Order G-3.0301 Composition and Responsibilities

The presbytery is the council serving as a corporate expression of the church within a certain district and is composed of all the congregations and ministers of the Word and Sacrament within that district. The presbytery shall adopt and communicate to the sessions a plan for determining how many ruling elders each session should elect as commissioners to presbytery, take into consideration the size of congregations as well as a method to fulfill the principles of participation and representation found in F-1.0403 and G-3.0103. Ruling elders elected as officers of the presbytery shall be enrolled as members during the period of their service. A presbytery may enroll, or may provide by its own rule for the enrollment of, ruling elders during terms of elected service to the presbytery or its congregations.

Current Policy for Redress of Imbalance

At the Stated Meeting on November 13, 2018, the presbytery adopted the following:

At the first regular stated meeting of the Presbytery after January 1 of each year, the Stated Clerk shall communicate to the Sessions and Presbytery the number of ruling elders each session should elect as commissioners to Presbytery, considering the size of the congregations and consistent with the principles of participation and representation found in F-1.0403 and G-3.0103, as follows:

The number of Ruling Elder Commissioners shall ordinarily equal the number of Active, Resident Teaching Elder members of the Presbytery.

“Active, Resident Teaching Elders” are Teaching Elder members who reside within the Presbytery and participate in the life of the Presbytery. Participation may be indicated in a variety of ways including but not limited to attending at least one stated meeting of the Presbytery in the prior year; or serving in an appointed or elected position such as on a presbytery committee, sub-committee, commission, or task force; or participating in a presbytery support group; or in other service. Active Resident Teaching Elders may be currently serving in pastoral relationships with congregations, fellowships or 1001 New Worshiping Communities; they may be Honorably Retired; they may be serving in Validated Ministries or they may be Members-at-Large.

The number of Active, Resident Teaching Elders shall be ascertained as of January 1 of each year.

The number of Ruling Elder commissioners shall ordinarily be assigned as follows:

- Each congregation, fellowship and worshiping community shall be entitled to two ruling elder commissioners.
- Each Commissioned Ruling Elder shall be enrolled as member of the Presbytery during the period of the commission.
- Each ruling elder officer of the Presbytery shall be enrolled as a member of the Presbytery during the period of service.
- Each ruling elder chair of a standing presbytery committee shall be enrolled as a member of the Presbytery during the period of service. If necessary to achieve balance, additional ruling elder commissioners shall ordinarily be assigned to sessions in the following order:

Each congregation with more than 100 members shall be assigned one additional commissioner.

Each congregation with more than 300 members shall be assigned an additional commissioner.

Each congregation with more than 500 members shall be assigned an additional commissioner.

Each congregation with more than one Teaching Elder on Staff shall be assigned an additional commissioner.

In the selection or election of Ruling Elder Commissioners, the rich diversity of the Church's membership shall be considered, so that full participation and representation in the life of the Church and the Presbytery is honored.

CALCULATIONS		
NUMBER OF MINISTER MEMBERS ON THE ROLL	248	
LESS NUMBER OF NON-RESIDENT AND NON-ACTIVE MINISTER MEMBERS	77	
TOTAL NUMBER OF ACTIVE RESIDENT MINISTER MEMBERS	171	
EACH CONGREGATION (52) ASSIGNED TWO COMMISSIONERS	104	
EACH FELLOWSHIP (1) ASSIGNED TWO COMMISSIONERS	2	
EACH 1001 WORSHIPPING COMMUNITY (3) ASSIGNED TWO COMMISSIONERS	6	
COMMISSIONED RULING ELDERS	5	
RULING ELDER OFFICERS OF PRESBYTERY	1	
RULING ELDER CHAIRS OF PRESBYTERY COMMITTEES	4	
TOTAL	122	
NUMBER OF ADDITIONAL COMMISSIONERS NEEDED TO ACHIEVE PARITY	49	
CONGREGATIONS WITH 100 TO 300 MEMBERS	18	26 Number of congregation over 100 members
CONGREGATIONS WITH 300 TO 500 MEMBERS	5	8 Number of congregations over 300 members
CONGREGATIONS WITH MORE THAN 500 MEMBERS	3	3 Number of congregations over 500 members
CONGREGATIONS WITH MORE THAN ONE TE ON STAFF	5	5
		42
		7 Additional Assigned for parity
		49

List of Minister Members who are not counted in the Redress of Imbalance in this report:

The following minister members are not counted towards the redress. This does not preclude their attendance, or their active participation, if they attend a meeting of the Presbytery.

NON-RESIDENTS (25)					
Butt, John	Van Dyke, David	Hickie, Larry	Nelson, Charles		
Coffin, Brent	Wardlaw, Herbert	James, Alan	Nord, Peter		
Davis, Richard	Westfall, John	Jefferson, Vaughn	Orr, Eugene		
Galloway, Jon	Casey Wells	Johnson, Bernard	Patterson, Clint		
Hearon, Holly		Kapp, Nancy	Peters, David		
Herstad, Wayne	INACTIVE (60)	King, Douglas	Ratt, Elizabeth		
Johnson, Paul	Alderink, Larry	Kim, Joo Hyung	Reiter, David		
Lim, Joon Hyuk	Braden, Marjorie	Krogmann, Newell	Ring, Roger		
Long, Robert	Braden, Stephen	Kruger, Raymond	Rozeboom, Lyle		
MacArthur, Charles	Bruneau, David	Lee, Grace	Schaffer, Jack		
McKenzie, Joan	Buzza, John	Knowles, Richard	Severson, John		
Nam, Kook Jin	Chamberlain, Dwight	Lindquist, John	Shannon, James		
Ray, Judith	Cummings, Anita	Lucas, Robert	Talcott, Charles		
Rice, Steven	Cuthill, Robert	Lundy, Richard	Twelt, Julie		
Ross-Allam, Jermaine	Didler, Calvin	McFarlane, John	Underdahl-Peirce, Richard		
Shields, David	Frey, Herbert	Mall, Julie	Vardeman, Frank		
Syvertsen, Vanessa	Goertz, John	Marvin, Susan	Wyckoff, Peter		
Taliaferro, Helen	Gustafson, Sheila	Massaro, Richard	Yoo, Byung-Chun		
Talley, Allan	Hanson, Gary	Meil, Linda			
	Harper, Nile	Muhia, Stephen			
	Haynes, LeRoy	Murry, Hal			

RULING ELDER COMMISSIONERS ASSIGNED FOR 2025

KEY

COLUMN 1: MEMBERSHIP REPORTED 2023

COLUMN 2: RANK IN SIZE

COLUMN 3: COMMISSIONERS ASSIGNED BASED ON MEMBERSHIP

COLUMN 4: ADDED COMMISSIONERS BASED ON NUMBER OF TE's ON STAFF

COLUMN 5: TOTAL NUMBER OF COMMISSIONERS ASSIGNED

Church	1	2	3	4	5
Mpls, Westminster	3184	1	5	2	7
St Paul, House of Hope	1167	2	5	2	7
Rochester, First	611	3	5	2	7
Bloomington, Oak Grove	453	4	4	2	6
Golden Valley, Valley	406	5	4	1	5
Austin, Westminster	388	6	4	1	5
Shoreview, CotW	335	7	4	1	5
Stillwater, First	311	8	4	1	5
S. St Paul, First	294	9	3	1	4
Mpls, Liberty	278	10	3	1	4
Mtka, St Luke	259	11	3	1	4
St Paul, Central	229	12	3	1	4
Brooklyn Ctr, KPCM	215	13	3	1	4
Coon Rapids, CotM	200	14	3	1	4
White Bear Lake, 1st	177	15	3	1	4
Roseville, New Life	175	16	3	1	4
St Paul, Mac-Plymouth	164	17	3	1	4
Owatonna, Assoc.	157	18	3	1	4
Woodbury, Trinity	149	19	3	1	4
Col. Hts., CAN	138	20	3	1	4
Plymouth, Plymouth	133	21	3	1	4
N. St Paul, North	129	22	3	0	3
Hudson, First	126	23	3	0	3
Apple Valley, Spirit of Life	108	24	3	0	3
Red Wing, First	106	25	3	0	3
Burnsville, CotA	105	26	3	0	3

Blaine, CoL	95	27	2	0	2
Long Lake, Calvin	94	28	2	0	2
Kasson, First	94	29	2	0	2
Buffalo, Buffalo	94	30	2	0	2
Mpls, Bryn Mawr	89	31	2	0	2
Hayfield, First	84	32	2	0	2
Shakopee, First	79	33	2	0	2
Mpls, Aldrich Ave	79	34	2	0	2
Rochester, Community	71	35	2	0	2
Plainview, Community	67	36	2	0	2
St Louis Pk, Peace	63	37	2	0	2
Mpls, Lk. Nokomis	63	38	2	1	3
Maple Plain, First	62	39	2	0	2
Claremont, First	62	40	2	0	2
Mpls, Grace-Trinity	62	41	2	0	2
Howard Lake, First	55	42	2	0	2
St Croix Falls, First	51	43	2	0	2
Chaska, Soth	49	44	2	0	2
Pine City, First	45	45	2	0	2
Hastings, First	40	46	2	0	2
Oronoco, Oronoco	36	47	2	0	2
St Paul, Cherokee Pk	36	48	2	0	2
St Paul, Edgcombe	23	49	2	0	2
Rockford, United	30	50	2	0	2
Belle Plaine, First	28	51	2	0	2
St Paul, Randolph Hts	21	52	2	0	2
St Paul, KCOC			2	0	2
Foundation of Life			2	0	2

OMNIBUS MOTION/CONSENT AGENDA

February 11, 2025

I. Stated Clerk's Annual Report: See attached.

II. Commission on Ministry

A. The Commission reports:

1. From the 2024-11-25 COM Meeting

Approving the request of TE Carol Reed to be granted Retired status, effective 2024-12-09.

Approving a Terms of Call Coverage Policy* (for new calls in 2025) and commend PPT to share this with churches in transition that might be extending new calls in 2025.

Approving, if necessary, the hiring of a third-party consultant to resource the Commission on Ministry as they engage in working directly with the Church of All Nations, Columbia Heights.

2. From the 2024-12-16 COM Meeting

Appointing RE Rochelle LeTourneau as Moderator of the session of Shepherd of the Hill, Chaska, effective 2024-12-16.

Approving the candidacy and call of Reverend E. Scott Jones and House of Hope, Saint Paul.

Approving the Terms of Call* between Reverend E. Scott Jones and House of Hope, Saint Paul.

Approving the Reverend E. Scott Jones to labor within the bounds of the Presbytery of the Twin Cities Area for the duration of the call at House of Hope, Saint Paul.

Granting Reverend E. Scott Jones membership in the Presbytery of the Twin Cities Area for the duration of the call at House of Hope, Saint Paul. (Jones is a minister member of the United Church of Christ, Nebraska Conference).

3. From the 2025-01-27 COM Meeting

Appointing RE Jay Wilkinson as Moderator of the Session at Trinity, Woodbury.

Approving the following Member At Large renewals:

TE Robert Hamilton

TE Lora Burge

TE Amy Kosari

TE Karen Larson

TE Brennan Blue

Approving the following Validation of Ministry applications:

TE Katherine Lankford (Liberty, Minneapolis)

TE Gene Sipprell (Presbyterian Homes and Services)

TE Josh Hekkila (West Africa Liaison, PCUSA World Mission Agency)

TE Matthew Skinner (Luther Seminary)

TE Daniel Yeazel (St Mary's Church, New Zealand)

TE Julie Nerras (Spiritual Direction)

TE April Davis Campbell (Omaha Presbyterian Seminary Foundation)

Approving the following :

The 2025 Pulpit Supply rate is \$200 for one worship service.

The 2025 mileage reimbursement rate is \$0.14 per mile (per IRS regulations for non-profit entities).

Approving the BOP grant application, including the hardship request, for the Presbyterian Church of Oronoco, Oronoco.

Approving the BOP grant application for the Presbyterian Church of the Way, Shoreview.

B. The Commission on Ministry announces:

The Commission on Ministry meets on the fourth Monday of each month. The next meeting of the COM will be on Monday, February 24th, 2025 at 1:00 p.m.

Members of the Commission on Ministry are:

TE Sarah Brouwer

TE Chris Chatelaine-Samsen, chair

TE Jim Cochraine

TE Gregg Dana

RE Rochelle LeTourneau

TE Cindy Ray

RE Sue Rutford

SEE SUPPORTING DOCUMENTS: 2025 CALL COVERAGE POLICY AND TERMS OF CALL BETWEEN HOUSE OF HOPE, ST PAUL AND REV. E. SCOTT JONES.

III. Committee on Preparation for Ministry

The committee has been through a season of redirection of leadership yet have maintained its role of following the Holy Spirit's lead to provide an avenue for those who hear God's call to ministry in the PCUSA and specifically within the PTCA. In November, Sally Narr (RE) was nominated as the Moderator of the CPM and is assisted by a very talented committee. New members include: TE Chad Jones (Chaplain, North Memorial Hospitals), RE Russ Snyder (Oak Grove), RE Linda Orten (Stillwater). New members join TE Stephanie Friant and TE Alexandra Mauney.

CPM reports that the following persons are currently under care of the committee, in good standing with any changes duly noted.

Jessica Anderson (TE)	Inquirer	Church of the Way, Shoreview
Mads Benishek (TE)	Candidate	Westminster, Minneapolis
Jimmy Hoke (TE)	Inquirer	Westminster, Minneapolis

Ashton Olsen (TE)

Inquirer

Buffalo Presbyterian

Voluntarily withdrawn from process Dec. 2024

Peter Hwang (CRE)

Korean P C M

Melissa Briles (CRE)

Stillwater Presbyterian

A successful Winter Discernment Gathering was hosted by the CPM on January 13th with 10 guests including two persons already under care. We had 5 people interested in pursuing Teaching Elders and 3 interested in the Commissioned Ruling Elder tract! The committee welcomes their new work ahead and are busy connecting new seekers to liaisons and advisors with the committee.

Efforts are being made to update the PTCA website and airtable with accurate, easy to locate information about CRE and other important information; provide training to new committee members and new CPM moderator; keep work on track; encourage consistency with new leadership and renewed vision.

Respectfully submitted, Sally R. Narr, Moderator

Committee on Preparation for Ministry

IV. Presbytery Leadership Team

A. The Presbytery Leadership Team reports:

1. From the 2024-12-02 PLT Meeting:

Approving the 2025 Budget* for the Presbytery of the Twin Cities Area

Approving the 2025 Stated Meeting dates, as follows:

Tuesday, February 11, 2025, 12 noon – 3 pm (First, Hudson)

Thursday, May 15, 2025, 5 – 8 pm

Thursday, September 11, 2025, 5-8 pm

Saturday, December 6, 2025, 9 am – Noon, (Chain of Lakes, Blaine)

2. From the 2024-12-12 PLT Called Meeting:

Allowing the current contract with the Transitional Executive Presbyter to expire on 2025-01-31 and **authorizing** TE Bart Roush (Personnel Chair) and TE Jamie Schultz (PLT Chair) to offer a severance package, including Continuing Education to TE Libby Shannon, based upon the Severance Policy in the COM Manual of Operations.

3. From the 2025-01-06 PLT Meeting:

Approving the Community Partner Grant program*.

Appointing the following to serve on an Administrative Commission as described in G-3.0109b(6): "...making personal inquiry into persons accused of sexual abuse of another person when jurisdiction in a judicial proceeding against such persons has ended due to death or renunciation of the accused, such inquires shall not be understood as judicial proceedings but shall seek to reach a determination of truth related to the accusation and to make appropriate recommendations to the designating council."

TE Mattias Peterson-Brandt, Cherokee Park United, St. Paul

RE Gloria Sabin, Associated, Owatonna

RE Lynda Sheehan, Bryn Mawr, Minneapolis

Approving the creation of a bookkeeper staff position and directing the Personnel Committee to draft a bookkeeper job description and an updated treasurer job description.
Authorizing the Personnel Committee to begin conducting a search for a bookkeeper and a treasurer and to bring a recommendation to PLT.

4. From the 2025-02-03 PLT Meeting:

Approving two position descriptions: **Acting Co-Executive Presbyter – Head of Staff and Strategic Leadership (50% time)** and **Acting Co-Executive Presbyter – Congregations and Leaders (50% time)**.

Approved offering the position of Acting Co-Executive Presbyter – Head of Staff and Strategic Leadership to an identified candidate.

PLEASE SEE SUPPORTING DOCUMENTS:

2025 PTCA BUDGET

COMMUNITY PARTNERS GRANT PROPOSAL

JOB DESCRIPTIONS FOR ACTING CO-EXECUTIVE PRESBYTER—HEAD OF STAFF & STRATEGIC LEADERSHIP

ACTING CO-EXECUTIVE PRESBYTER—CONGREGATIONS & LEADERS

C.A.N. LETTER

OMNIBUS MOTION/CONSENT AGENDA ENDS HERE

The Presbytery Leadership Team **recommends:**

Designating \$200,000.00 from the Strategic Ministry Grant Fund to support the new Community Partner Grant program.

Minimum Medical Terms of Call and Guidance for Calls Commencing January 1, 2025 or Later

DRAFT 11/20/2024

Earlier this year, the Board of Pensions made significant and historic changes to the health care dues offered to pastors and other employees of the PC(USA). You can read about those changes at www.pensions.org, or on the PTCA website.

For calls that were active in 2024, two options were offered – a Transitional Plan that is similar to the current (as of 2024) structure, with a higher cost as a percentage of effective salary, and a new plan with a wider set of options.

The PTCA policy is that for those continuing on the BOP plan from 2024 to 2025, the Transitional Plan will be the default option, unless the pastor specifically requests to be on the new plan.

However, the Transitional Plan is not available for new coverage beginning in 2025. The structure of the new plan works in the following way. Like the current plan, it's divided into guaranteed income dues (e.g. pension and disability) and medical dues. The guaranteed income portion, which is currently at 10%, will remain the same. The medical dues are what is changing.

- All installed pastors will receive, at minimum, health care for themselves at 16% of total effective salary. Whereas the current plan covers all dependents, this minimum amount no longer does.
- Coverage will be available for dependents at flat fees:
 - o For any number of children, \$8950/year
 - o For a spouse, \$11,000/year
 - o For full family, \$20,600/year

The Board of Pensions specifies that churches are to pay the 26% of effective salary to covered guaranteed income and medical care for the primary insurance holder, but does not specify who is to pay for additional coverage, leaving that to mid-councils to decide.

The PTCA Coverage Policy

We recommend that congregations that have the financial resources to do so cover the entirety of the health care costs for their pastor and dependents.

We require cost sharing between the congregation and the pastor at or above the following minimums for dependent coverage.

Child(ren) Dependents	Church: 100% (\$745/mo)	Pastor: 0% (\$0/mo)
Spouse Dependent	Church: 82.5% (\$756/mo)	Pastor: 17.5% (\$160/mo)
Family Dependents	Church: 80% (\$1373/mo)	Pastor: 20% (\$343/mo)

Congregations may choose to cover higher percentages, but not lower percentages.

Why These Numbers?

We constructed a model to determine the financial impact of various cost-sharing models on congregations and pastors. What we discovered is that at these levels, costs for congregations are roughly at parity between the old plan and the new plan for either child(ren) or spouse dependent coverage. In other words, if either your spouse or your child(ren) (and not both) were receiving health care from the BOP prior to the change, you can keep the same coverage without significantly impacting the congregation's budget. We also believe it to be a moral imperative to ensure that children receive medical coverage at no additional burden to a parent.

We also believe the pastor cost-sharing side to be highly competitive with other health care options that might be available from the state marketplace or many other employers. While this does represent an additional cost to some pastors, it is lower than most other options for similar coverage.

We acknowledge that the challenge lies with full family coverage. It's expensive - \$7404 more per year than spouse-only coverage - and we're requiring congregations to bear the majority of that burden. This will be especially burdensome to congregations that have part-time clergy, or whose clergy are near the Presbytery minimum terms of call.

Grant Funding

Congregations providing full family coverage to their pastors will be eligible for a need-based grant of up to \$5000 in 2025. The object is to ensure that congregations who will see their financial burden significantly increased in comparison to what they may have paid in 2024 and prior due to full family coverage will not be adversely impacted by these changes. That grant form will be available in the new year.

The Call Process

A hallmark of our call process is neutrality. To the best of our ability, it is essential that we ensure that we search for the people God is calling to our congregations, regardless of identity or life circumstance. This applies to family status.

It is clear that congregations that call pastors without dependents that require health care will see cost savings. Nonetheless, PNC's will receive guidance on conducting their search process without regard for family status. Additionally, Mission Studies must give evidence that they can afford their part of cost-sharing for full family coverage.

Questions?

Please reach out to the Chair of the Commission on Ministry, Chris Chatelaine-Samsen (christopher.samsen@gmail.com), or the Transitional Executive Presbyter, Libby Shannon (ep@ptcaweb.org)

Other Minimum Terms of Call - 2025

Salary and Housing: \$54,700 (non-metro), \$61,200 (metro)

Vacation: 4 weeks including 4 Sundays

Continuing Education: Minimum \$1,200 per year, cumulative over 3 years; 2 weeks including 2 Sundays, cumulative over 3 years to 6 weeks

Pension and Medical: See above

Social Security Offset of 7.65%: Recommended

Sabbatical: Recommended (*Presbytery guideline is 3 months after 6 years of service.*)

Parental Leave: When an installed teaching elder or spouse is to give birth, or to adopt a child, family leave shall be offered under at least the following terms: Twelve weeks family leave at 100 percent of annual salary and full housing allowance. (See full Presbytery Policy on Family Leave for more details.)

Presbytery of the Twin Cities Area



PRESBYTERY OF THE TWIN CITIES AREA TERMS OF CALL or CONTRACT FORM 2025

Between The House of Hope Presbyterian Church Church

& Reverend E. Scott Jones

Presbytery of Membership United Church of Christ, Nebraska Conference

Full time

Part time: _____ % of full-time

Pastor

Designated Pastor Length of term: *2 years 3 years 4 years*

Associate Pastor

Designated Associate Pastor Length of term: *2 years 3 years 4 years*

Transitional Pastor

Transitional Associate Pastor

Stated Supply

Effective Date April 6, 2025

Date of Congregational Meeting (if called position) February 2, 2025

Terms (all should be annual):

1. Salary & Housing \$ 170,000 Includes housing/utility allowance \$ _____

2025 metro minimum is \$61,200

2025 non-metro minimum is \$54,700

2. Free Use of the Manse Yes No

3. Vacation = 6 weeks including 6 Sundays

4. Continuing Education allowance \$ 5,000 (minimum \$1,200) per year, cumulative over 3 years to 10,000 (minimum \$3,600).

5. Continuing Education leave 2 weeks, cumulative over 3 years to 6 weeks

6. Pension Full (*37% of Effective Salary*)

7. Automobile allowance, IRS rate (2024, 65.5 cents/mile), Vouchered up to \$ 1,500

8. Professional Expenses Vouchered up to \$ 5,000

9. Social Security Offset Yes No (*7.65% of salary & housing*)

Note: Pension and health insurance will be provided through UCC plans.

10. Medical/Dental Supplemental Yes No Vouchered up to \$ _____

11. Optional Retirement Contribution Yes No Amount \$ _____

12. Sabbatical Yes No

Length of leave 3 months; years of service required: 5 years. (*Presbytery guideline is 3 months after 6 years of service.*) Session approval of dates and plan required.

13. **Family Medical Leave:** Minimum terms of call include access to up to 12 weeks of family medical leave per calendar year. Family Medical Leave shall be accessed for the following reasons: health issues of the pastor, including recovery following birth, or adoption; health issues of the pastor's immediate family (partner, child, parent) or foster children residing in the home; and bereavement for the pastor or immediate family (partner, child, parent.)

14. Moving Expense Yes No Vouchered up to \$ 10,000

Pastor _____ Date _____

Clerk of Session _____ Date _____

Date of Session meeting _____ (if no changes made to terms of call)

We promise and obligate ourselves to review with you annually the adequacy of this compensation.

In testimony whereof we (*two members of the PNC*) have subscribed our names this _____ day of _____ (Month/Year)

_____ Printed Name _____

_____ Printed Name _____

Having moderated the congregational meeting which extended this call for ministerial services, I do certify that the call has been made in all respect according to the rules laid down in the Form of Government, and that the persons who signed the foregoing call were authorized to do so by vote of the congregation.

(Signed) _____

Moderator of the Congregational Meeting

2025 PTCA Budget (Draft 4)-Final

PTCA Budget		2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
		Actual	Actual	Actual	Actual	Actual	Actual	BUDGET	BUDGET	PROJECTION	PROJECTION
INCOME:											
40100	Per Capita Income - current year	485,544	500,525	472,241	473,411	392,907	437,138	498,681	441,902	452,027	461,012
40200	Per Capita Income - prior years	17,934	0	7,677	7,423	6,648	63,524	0	0	0	0
40300	Unified Mission Inc-presbytery portion	138,506	139,657	119,554	124,135	102,144	109,575	120,000	120,000	120,000	120,000
40350	Unified Mission Inc-presby port-prior year	9,334	0	134	0	0	21,381	0	0	0	0
40400	Contribution Income	0	10,000	0	100	0	0	0	0	0	0
40500	Fee and Registration Income	1,046	0	0	0	0	0	0	0	0	0
40520	Mission Trip Registration Income	750	0	0	0	0	0	0	0	0	0
40700	Miscellaneous Income	232	9,371	591	1,760	8,979	0	0	0	0	0
41100	Other Grant Income (PPP Loan)	0	0	55,368	0	0	0	0	0	0	0
41300	Synod Grant Income	19,285	14,762	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
42100	Investment Income	0	0	0	0	0	0	0	0	0	0
42200	Interest Income	0	0	0	0	95	0	0	0	0	0
44200	Foundation Income - Unrestricted	878	879	842	876	874	902	1,000	1,100	1,100	1,100
44300	Foundation Income - Restricted for Mission	2,736	5,006	4,964	4,644	4,630	5,177	5,000	5,100	5,100	5,100
45200	Transfer from Structural Budget Sup Grant**	0	0	0	-5,000	0	0	237,478	331,287	344,646	357,624
45100	Transfer Strategic Min Grant Fund**	0	29,179	0	85,286	64,097	68,198	0	0	0	0
	TOTAL INCOME	\$676,245	\$709,379	\$671,371	\$702,635	\$590,374	\$715,895	\$812,159	\$909,389	\$932,873	\$954,836

** The transfer from these funds is done as a year-end adjustment as needed

EXPENSES:

COMMISSION ON MINISTRY		2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
		Actual	Actual	Actual	Actual	Actual	Actual	BUDGET	BUDGET	PROJECTION	PROJECTION
50100	COM-Committee Expenses	1,093	985	486	663	456	749	1,000	1,000	1,000	1,000
50200	COM-Background Checks	168	84	31	266	84	191	200	200	200	200
50300	COM-Annual Retreat	0	0	0	0	0	0	250	250	250	250
50400	COM-Congregational Crisis Support	4,521	15,543	6,326	3,590	0	1,210	10,000	10,000	10,000	10,000
50500	COM-Education	0	0	375	3,700	-3,550	85	3,500	3,500	3,500	3,500
50600	COM-Specialized Ministries Program Support	588	2,233	0	0	0	0	2,000	2,000	2,000	2,000
50700	COM Individual Emergency Grants	2,500	0	2,500	0	2,500	2,500	2,500	2,500	2,500	2,500
50800	COM Coordinator Programming Expenses	0	0	87	0	0	0	0	0	0	0
50900	COM Mission/Insite Demographic Sub	0	0	0	0	0	1,500	3,500	3,850	3,850	3,850
	TOTAL COM EXPENSE	8,870	18,932	9,718	8,219	-510	6,235	22,950	23,300	23,300	23,300

2025 PTCA Budget (Draft 4)-Final

PTCA Budget		2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Projection	Projection
COMMITTEE ON PREPARATION FOR MINISTRY											
51100	CPM-Committee Expenses	58	0	118	0	0	332	1,000	1,000	1,000	1,000
51200	CPM-Inquirers & Candidates Expenses	64	513	0	128	0	0	1,000	1,000	1,000	1,000
51300	CPM-Vocational Testing	-250	0	1,323	1,323	1,058	2,247	1,500	1,500	1,500	1,500
51600	CPM-Committee & Candidates' Travel	280	0	0	0	0	0	500	500	500	500
51700	CPM-SLAP The Academy Annual Dues	0	0	0	0	0	2,500	2,500	2,500	2,500	2,500
	TOTAL CPM EXPENSE	152	513	1,441	1,451	1,058	5,079	6,500	6,500	6,500	6,500

MISSION, SCHOLARSHIPS, & GRANTS COMMITTEE

52100	MSG-Mission, Scholarship & Grants Comm	290	22	0	0	0	0	100	100	100	100
52200	MSG-Disability Task Force	653	106	75	42	0	0	300	300	300	300
52600	MSG-Youth Triennium (to escrow) (Note 1)	3,750	3,750	4,000	4,000	4,000	0	0	4,000	4,000	4,000
52800	MSG-Lay Cont Ed Scholarships	1,000	0	400	0	0	0	0	0	0	0
52900	MSG-POINT/Educator Retreat Scholarships	450	0	0	0	0	0	0	0	0	0
	TOTAL MSG COMMITTEE	6,143	3,878	4,475	4,042	4,000	0	400	4,400	4,400	4,400

Note: The GA Youth Triennium is next scheduled in 2025. At year-end 2022, PTCA will have \$23K in the designated Triennium Fund.

PRESBYTERY GRANTS As of 2021 all grants are funded directly from the Strategic Ministry Grant Fund and not included in the line-item budget.

TOTAL PRESBYTERY GRANTS	53,731	48,318	38,296	0	0	0	0	0	0	0	0
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CCV COMMITTEE (Merged with: Mission, Scholarships and Grants for 2021 and beyond (CCY=Committee on Congregational Vitality))

TOTAL CCV COMMITTEE	2,076	2,796	1,000	0	0	0	0	0	0	0	0
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PRESBYTERY MISSION PARTNERS and MEMBERSHIPS

53100	MSG-Transforming Next Generation	5,000	5,000	3,750	0	0	0	0	0	0	0
53110	MSG-Ministry Lab	6,550	6,550	6,550	6,550	6,550	6,550	6,550	6,650	6,650	6,650
53120	MSG-Ministry Lab (Presbyterian Subscription)	450	450	450	450	450	450	450	450	450	450
53130	MSG-Joint Religious Legislative Coalition	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
53140	MSG-Metro Inter Coun on Afford Housing	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
53150	MSG-Greater Mpls Comm Connections	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
53160	MSG-Interfaith Action of St Paul	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
53170	MSG-Minnesota Council of Churches	11,140	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000
53180	MSG-Clearwater Forest Support	21,750	21,750	21,750	21,750	21,750	21,750	21,750	21,750	21,750	21,750
53190	MSG-PHEWA Partnership	550	550	550	550	550	550	550	550	550	550
53200	MSG-Twin Cities Houses of Hospitality	3,375	0	0	0	0	0	0	0	0	0
	TOTAL MISSION PARTNERS	52,815	49,300	48,050	44,300	44,300	44,300	44,300	44,400	44,400	44,400

2025 PTCA Budget (Draft 4)-Final

PTCA Budget		2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Projection	Projection

OTHER COMMITTEES

55010	OTHER-Other Committee Expenses	175	592	232	127	0	600	1,000	1,000	1,000	1,000
55030	OTHER-Books of Order	0	0	0	0	2,590	201	100	100	100	100
55040	OTHER-Norm & Develop Leaders Com	0	0	0	0	0	0	1,000	1,000	1,000	1,000
NEW	OTHER-Committee on Representation	0	0	0	0	0	0	1,000	1,000	1,000	1,000
TOTAL OTHER COMMITTEES		175	592	232	127	2,590	801	3,100	3,100	3,100	3,100

BOARD OF TRUSTEES

56120	BOT-Blaine Property (Int exp)	3,401	2,862	2,590	2,313	2,357	2,602	2,500	2,500	2,500	2,500
TOTAL BOT		3,401	2,862	2,590	2,313	2,357	2,602	2,500	2,500	2,500	2,500

PRESBYTERY LEADERSHIP TEAM (PLT)

55210	PLT Committee Expenses	1,224	710	512	241	0	1,830	1,000	1,000	1,000	1,000
55215	PLT-Moderator Expense	0	1,099	22	190	983	0	1,500	1,500	1,500	1,500
55220	PLT-Presbytery Meeting Expense	4,835	9,314	3,039	300	1,348	1,078	3,500	3,500	3,500	3,500
55230	PLT-Anti-Racism Task Force	0	2,539	989	5,937	738	2,099	3,000	3,000	3,000	3,000
NEW	PLT-Race & Equity Report Implem Team	0	0	0	0	0	0	5,000	5,000	5,000	5,000
55240	PLT-General Assembly Exp (to escrow)	0	0	482	0	2,000	2,000	2,000	2,000	2,000	2,000
TOTAL PLT		6,059	13,662	5,044	6,668	5,069	7,007	16,000	16,000	16,000	16,000

Note: General Assembly is next scheduled in 2026

PERSONNEL COMMITTEE

55310	PER- Committee Expense	0	0	0	2,880	0	0	1,000	1,000	1,000	1,000
55320	PER- Staff Recognition	1,317	0	1,250	1,973	408	283	1,500	1,500	1,500	1,500
55330	PER-Executive Search	0	0	0	0	20,854	0	1,000	1,000	1,000	1,000
TOTAL PERSONNEL COMMITTEE		1,317	0	1,250	4,853	21,262	283	3,500	3,500	3,500	3,500

2025 PTCA Budget (Draft 4)-Final

PTCA Budget		2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Projection	2027 Projection
PERSONNEL EXPENSES											
56110	PER-Statd Clerk-Salary & Housing	22,500	22,500	34,500	35,000	4,305	36,000	37,440	38,563	39,720	40,912
56120	PER-Statd Clerk-FICA/SS Offset	1,721	1,721	2,658	2,677	329	2,754	2,864	2,950	3,039	3,130
56130	PER-Statd Clerk-Benefits	0	0	0	3,745	0	16,317	4,500	3,856	3,972	4,091
56130	PER-Statd Clerk-Medical	0	0	0	0	0	0	12,500	15,000	18,000	21,600
56140	PER-Statd Clerk-Travel & Prof Exp	3,455	63	0	100	112	2,853	2,500	2,500	2,500	2,500
56150	PER-Statd Clerk - Cont Ed	0	0	0	0	0	495	1,500	1,500	1,500	1,500
	Statd Clerk Compensation & Reimbursement	27,676	24,284	37,158	41,522	4,746	58,419	61,304	64,969	68,731	73,739
56210	PER-Office Manager-Salary	56,512	49,000	51,450	52,250	62,170	64,800	67,392	69,414	71,496	73,641
56220	PER-Office Manager-FICA/Medicare	4,321	3,748	3,955	3,980	4,994	4,994	5,155	5,310	5,469	5,634
56230	PER-Office Manager-Benefits	15,938	15,732	17,138	16,471	18,303	19,670	10,800	8,466	8,826	9,209
56230	PER-Office Manager-Medical/(403(b))	0	0	0	0	0	0	16,200	15,244	16,768	18,445
56240	PER-Office Manager-Travel & Prof Exp	384	1,339	635	850	589	718	750	750	750	750
56250	PER-Office Manager-Cont Ed	0	0	0	0	0	0	0	0	0	0
	Office Manager Compensation & Reimbursement	77,155	69,819	73,178	73,551	85,831	90,182	100,297	99,184	103,310	107,678
56310	PER-Executive-Salary & Housing	95,000	97,850	97,850	99,300	63,116	97,850	101,764	101,764	104,817	107,962
56320	PER-Executive-FICA/SS Offset	7,268	7,486	7,486	5,431	2,623	7,486	7,785	7,785	8,019	8,259
56330	PER-Executive-Benefits	35,150	35,176	40,227	30,873	16,559	38,162	10,000	10,176	10,482	10,796
56330	PER-Executive-Medical	0	0	0	0	0	0	30,000	33,582	38,782	44,264
56340	PER-Executive-Travel & Prof Exp	7,981	5,896	1,611	654	825	2,168	5,000	5,000	5,000	5,000
56350	PER-Executive -Cont Ed	324	2,085	561	125	730	0	2,000	2,000	2,000	2,000
56910	PER-Executive-Sabbatical Exp	0	0	5,000	0	0	0	0	0	0	0
	Executive Compensation & Reimbursement	145,723	149,493	152,735	136,383	89,853	145,666	156,549	160,307	169,099	178,282
56410	PER-COM Coordinator-Salary & Housing	30,000	30,000	31,500	32,000	29,066	0	0	0	0	0
56420	PER-COM Coordinator-FICA/SS Offset	2,295	2,295	2,410	2,448	1,803	0	0	0	0	0
56440	PER-COM Coordinator-Travel & Prof Exp	1,034	1,430	267	55	128	0	0	0	0	0
	COM Coord Compensation & Reimbursement	33,329	33,725	34,177	34,509	30,997	0	0	0	0	0
56510	PER-Treasurer-Salary & Housing	12,500	12,500	15,000	15,500	24,180	26,114	27,158	70,000	72,100	74,263
NEW	PER-Treasurer-FICA/SS Offset	0	0	0	0	0	0	0	5,355	5,516	5,681
NEW	PER-Treasurer-Benefits	0	0	0	0	0	0	0	7,000	7,210	7,426
NEW	PER-Treasurer-Medical	0	0	0	0	0	0	0	17,935	18,652	18,653
56540	PER-Treasurer-Travel & Prof Exp	694	1,610	70	280	163	1,530	1,200	1,200	1,200	1,200
NEW	PER-Treasurer-Cont Ed	0	0	0	0	0	0	0	0	0	0
	Treasurer Compensation & Reimbursement	13,194	14,110	15,070	15,780	24,943	27,644	28,358	101,490	104,678	107,223

2025 PTCA Budget (Draft 4)-Final

PTCA Budget		2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Projection	Projection
PERSONNEL EXPENSES (continued)											
56610	PER-Anti-Racism Coord-Salary & Housing	0	0	4,125	33,000	44,379	47,929	56,160	60,000	61,800	63,654
56620	PER-Anti-Racism Coord-FICA/SS Offset	0	0	311	2,331	3,323	2,945	4,296	4,590	4,728	4,870
56630	PER-Anti-Racism Coord-Benefits	0	0	269	15,277	15,545	16,750	10,743	6,000	6,180	6,365
56630	PER-Anti-Racism Coord-Medical							12,257	13,570	14,113	14,678
56640	PER-Anti-Racism Coord-Travel & Prof	0	0	0	1,198	1,055	1,439	1,000	1,000	1,000	1,000
56650	PER-Anti-Racism Coord-Cont Ed	0	0	0	0	190	210	1,000	1,200	1,200	1,200
	<i>Anti-Racism Coord Compensation & Reimb</i>	0	0	4,705	51,806	64,492	69,273	85,456	86,360	89,021	91,767
56990	PER-Contracted Communications (Synod)	17,000	7,450	0	0	0	0	0	0	0	0
56920	PER-Immigrant Congregation Support	0	0	0	2,500	6,000	6,000	6,000	6,000	6,000	6,000
NEW	PER-Treasurer Consultation Contract	0	0	0	0	0	0	0	2,500	0	0
	<i>Other Staff Compensation & Reimbursement</i>	17,000	7,450	0	2,500	6,000	6,000	6,000	6,000	6,000	6,000
	TOTAL PERSONNEL EXPENSES	314,077	297,881	317,023	356,045	300,262	397,184	437,965	517,711	540,838	564,683

PRESBYTERY ADMINISTRATIVE EXPENSES

57100	ADM-Office Expenses	3,574	2,327	1,934	2,708	1,851	1,368	3,000	3,000	3,000	3,000
57110	ADM-Postage Expense	533	605	568	709	701	542	900	900	900	900
57130	ADM-Communications Expenses	1,649	3,305	6,408	7,247	6,328	600	10,000	10,000	10,000	10,000
57140	ADM-Rent (incl Phone, Internet)	20,460	20,460	20,460	20,460	20,460	20,460	20,460	20,460	20,460	20,460
57150	ADM-Tech Support	1,701	2,435	808	2,148	764	2,606	3,000	3,000	3,000	3,000
57160	ADM-Small Equip & Software Purchase	2,093	919	2,541	803	5,815	5,378	2,000	6,000	6,000	6,000
57170	ADM-Major Equip Purchase (to escrow)	0	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
57180	ADM-Equip Maint & Lease (copier)	4,876	4,523	3,695	3,619	3,659	3,714	4,500	4,500	4,500	4,500
57190	ADM-Financial Review/audit) (to escrow)	0	0	6,180	3,000	3,000	16,700	20,000	30,000	30,000	30,000
57200	ADM-Legal Fees (to escrow)	0	0	0	0	7	3,031	10,000	10,000	10,000	10,000
57210	ADM-Insurance (prop, liability, work comp)	6,125	6,976	2,644	7,048	4,460	2,071	8,500	4,500	5,000	5,500
57220	ADM-Accounting Services	2,800	24,165	1,644	1,693	1,298	3,380	3,000	3,000	3,000	3,000
57230	ADM-Bank Charges	59	368	195	369	492	3	500	100	100	100
57250	ADM-Taxes and Assessments	0	0	355	0	0	0	0	0	0	0
57000	ADM-Other Misc	-171	0	0	0	0	0	0	0	0	0
	TOTAL ADMINISTRATIVE EXPENSES	43,699	68,583	49,932	52,304	51,355	62,353	88,360	97,960	98,460	98,960

PER CAPITA EXPENSE

59100	Synod Per Capita	80,163	76,037	75,234	72,330	71,198	68,948	67,073	63,960	62,310	60,660
59200	General Assembly Per Capita	114,744	126,025	122,427	118,096	116,246	123,480	119,511	126,058	127,565	126,834
	TOTAL PER CAPITA EXPENSE	194,907	202,062	197,661	190,426	187,444	192,428	186,584	190,018	189,875	187,494
80000	Ask My Accountant (exp to allocate)				52						
	TOTAL EXPENSES	\$687,422	\$709,379	\$676,712	\$704,280	\$619,167	\$718,272	\$812,159	\$909,369	\$932,873	\$954,837
	SURPLUS / (DEFICIT) (INC less EXP)	(\$11,177)	\$0	(\$5,341)	(\$1,645)	(\$28,793)	(\$2,377)	(\$0)	0	(0)	(0)

2025 PTCA Budget (Draft 4)-Final

PTCA Budget		2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Projection	Projection

INTERNAL TRANSFERS MADE AT YEAR END

The income line labeled "Transfer from Strategic Asset Funds (Bucket 2)" was specifically included to pay for the following budgeted expenses from grant funds:

52400	MSG-Liberty Community Development	0	20,000	0	20,000	0	0	0	0	0	0
54200	MSG-Kenyan Christian Fellowship Grant	0	9,179	0	10,000	0	0	0	0	0	0
54300	MSG-Opportunity Grants	0	0	0	3,480	0	0	0	0	0	0
56610	PER-Anti-Racism Coordinator (salary & ben)	0	0	0	51,806	64,097	68,198	0	0	0	0
		\$0	\$29,179	\$0	\$85,286	\$64,097	\$68,198	\$0	\$0	\$0	\$0

Per Capita History		2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Projection	Projection
PTCA per capita rate		21.37	21.35	22.05	22.02	22.02	22.15	23.20	23.66	25.24	27.00
Synod per capita rate		5.40	5.40	5.50	5.50	5.50	5.50	5.50	5.50	5.50	5.50
GA per capita rate		7.73	8.95	8.95	8.98	8.98	9.85	9.80	10.84	11.26	11.50
Total Per Capita Rate		\$34.50	\$35.70	\$36.50	\$36.50	\$36.50	\$37.50	\$38.50	\$40.00	\$42.00	\$44.00
PTCA Membership		14,845	14,487	13,762	13,268	12,536	12,536	11,994	11,629	11,329	11,029
Potential Per Capita Income		\$512,153	\$517,186	\$502,313	\$484,282	\$457,564	\$470,100	\$461,769	\$465,160	\$475,818	\$485,276
Actual Per Capita Received		\$503,478	\$500,525	\$479,918	\$480,833	\$399,555	\$500,662		est 95%	est 95%	est 95%
Actual Per Capita Received (% of Potential)		98%	97%	96%	99%	87%	107%	est 95%	est 95%	est 95%	est 95%
Per Capita included in Budget		\$460,938	\$465,467	\$477,197	\$460,068	\$448,868	\$446,595	438,681	441,902	452,027	461,012

MEMORANDUM

TO: Presbytery of the Twin Cities Area
FROM: Mission Scholarship and Grants Committee
Presbytery Leadership Team
DATE: January 22, 2025
SUBJECT: ESTABLISHING THE COMMUNITY PARTNERS GRANT PROGRAM

Recommendation to Presbytery

The Mission, Scholarship, and Grants Committee (MSGC) and the Presbytery Leadership Team (PLT) request that the Presbytery designate \$200,000 from the Strategic Ministry Grant Fund (Bucket #2) to establish the Community Partner Grants Program.

These grants aim to advance the Presbytery's Matthew 25 commitments to dismantle structural racism, eradicate systemic poverty, and build congregational vitality. Grants up to \$10,000 will be available to: (1) congregations who are partnering with a community non-profit agency or other community organization; (2) a group from the Presbytery with three or more leaders; and (3) a Presbytery board, committee, task force, or team who is proposing a Matthew 25 ministry or community outreach effort.

These grants funds will be available over five years until December 31, 2029. At the end of five years, any unused money will be returned to the Strategic Ministry Grant Fund (Bucket #2) and may be used for other purposes. Specific grant parameters will be developed by the MSGC and approved by the PLT.

Background and Rationale

On February 6, 2021, the Presbytery heard competing proposals from a PLT working group and an ad hoc group concerning the use of \$1 million dollars from the Strategic Ministry Grant Fund (Bucket #2). The ad hoc group's proposal was loosely labeled as the "Jubilee Proposal" (originally presented to Presbytery on January 25, 2020.) The Presbytery acted to hold off on decisions about the use of these funds until one year after receipt of the Institutional Anti-Racism Report.

When that Institutional Anti-Racism Report and Recommendations were received and acted upon by the Presbytery on May 18, 2023, the report included recommendations on the use of this \$1 million dollars, including (1) establishing the BIPOC Seed Funding Grant Program, the Anti-Racism Capacity Building Grant Program (each with \$100K carved out of the total), and (2) holding the remaining \$800,000 undesignated but committed to anti-racism work within the Presbytery and with its BIPOC partners.

This request to establish a NEW ADDITIONAL Community Partners Grant Program is an opportunity to return to the spirit of the original Jubilee Proposal and the connectional nature of that initiative for congregations, Presbytery leaders, and committees.

Resource Impact

As of June 30, 2024, approximately \$1.3 million in undesignated (uncommitted) available funds remained in the Strategic Ministry Grant Fund (Bucket #2) available for the Presbytery. Creation of the Community Partners Grant Program would reduce this undesignated amount to \$1.1 million.

PRESBYTERY OF THE TWIN CITIES AREA (PTCA)
Position Description
Acting Co-Executive Presbyter – Head of Staff & Strategic Leadership
Part Time (50%)

Time Period: Beginning ASAP and continuing until an Installed EP is in place.

Purpose: To provide transitional and trusted leadership for the Presbytery of the Twin Cities Area, and to serve as Head of Staff and liaison for Administrative Commissions and other strategic leadership.

Accountability: This position reports to PLT. Personnel Committee shall have regular conversations with the Acting Co-EP regarding time management, tasks, etc. and provide support to the Acting Co-EP as appropriate.

Terms of Contract/Compensation:

Salary/Housing	\$45,000-50,000
Vacation	4 weeks
Continuing Education Allowance	\$2000
Cont. Ed leave	2 weeks
Health Insurance/Pension	None
Professional Expenses, Vouchered	\$5000

Either party may terminate the Contract by providing thirty (30) days' notice in writing to the other party, however the Contract shall end when an installed EP is in place.

Primary Responsibilities:

Serving as head of staff for the presbytery office. This includes:

- Providing experienced leadership for the staff and help set priorities.
- Articulating clear goals and expectations, minimizing duplication of effort.
- Fostering a team environment and creatively ensuring effective communication.
- Convening regular staff meetings.
- Ensuring effective work conditions.
- Maintaining sensitivity, adaptability, and tactics for a diffuse working environment.

Serving as staff liaison to committees and commissions

- Support and equip Administrative Commissions when required.
- Participating in the work of commissions and committees as requested and deemed appropriate. (EIMT, PLT, Personnel, ARTF, RERIT, CORE)
- Being aware and supportive of the Ethiopian New Worshiping Community and the Kenyan Fellowship.

Ensuring effective presbytery-wide communication, including social media platforms.

Maintaining awareness of the finances of the Presbytery.

Strategic/Adaptive leadership thinking/leading

- Along with the PLT, anticipating what might be next for the presbytery and identifying and defining healthy patterns of accountability and authority.

Demonstrated Skills/Qualities

- Clear boundaries and a commitment to Sabbath Rest.
- Good communication skills (verbal and written)
- Commitment to open communication among staff and within the presbytery and its committees and leadership
- Strong interpersonal skills
- Good organizational skills
- Ability to support committees and committee leadership in doing their work without doing it for them.
- Known and trusted by the Presbytery
- Team player
- Accountable for performance of job responsibilities

PRESBYTERY OF THE TWIN CITIES AREA (PTCA)
Position Description
Acting Co-Executive Presbyter – Congregations & Leaders
Part Time (50%)

Time Period: Beginning ASAP and continuing until an Installed EP is in place.

Purpose: To provide transitional and trusted leadership for the Presbytery of the Twin Cities Area, and to serve congregations and pastoral leaders in the Presbytery.

Accountability: This position reports to PLT. Personnel Committee shall have regular conversations with the Acting Co-EP regarding time management, tasks, etc. and provide support to the Acting Co-EP as appropriate.

Terms of Contract/Compensation:

Salary/Housing	\$45,000-50,000
Vacation	4 weeks
Continuing Education Allowance	\$2000
Cont. Ed leave	2 weeks
Health Insurance/Pension	None
Professional Expenses, Vouchered	\$5000

Either party may terminate the Contract by providing thirty (30) days' notice in writing to the other party, however the Contract shall end when an installed EP is in place.

Primary Responsibilities:

Serving as staff liaison to committees and commissions

- The Presbytery Leadership Team (this is the core executive team of PTCA).
- Participating in the work of commissions and committees as requested and deemed appropriate (COM, PPT, CPM, NDL).
 - Support and oversee ministry of Commissioned Ruling Elders
 - Support COM co-moderators on oversight of COM procedures and processes
 - Support PNCs on process
 - Serve as Presbytery contact for CLC
 - Ensure newly retired pastors are honored at Presbytery meetings

Serving as pastor to pastors and churches. This includes:

- Being the “hub” when concerns arise and requests are made to the presbytery, both addressing concerns and connecting to the appropriate people and teams.

Serving other roles relevant to Book of Order G-3. These include:

- Fielding or making reference calls for minister members.
- Ensuring effective presbytery-wide communication, including social media platforms.

Demonstrated Skills/Qualities

- Clear boundaries and a commitment to Sabbath Rest.
- Good communication skills (verbal and written)
- Commitment to open communication among staff and within the presbytery and its committees and leadership
- Strong interpersonal skills
- Good organizational skills
- Ability to support committees and committee leadership in doing their work without doing it for them.
- Known and trusted by the Presbytery
- Team player
- Accountable for performance of job responsibilities

Acting Co-Executive Presbyter Approach

To best serve the needs of the Presbytery during this transitional time as we seek more permanent leadership, we recommend having two persons serve on a part-time basis in an Acting Co-Executive Presbyter role. One of the Cp-Executive Presbyters would be responsible for staff management, communication, supporting particular committees of the Presbytery, and crisis management. The other Co-Executive Presbyter would focus time on supporting leaders, congregations, supporting particular committees, communication, and providing support for specific duties outline in the Book of Order G-3.

Further, we recommend the Co-Executive Presbyter role for staff management, etc., be staffed by Anna Kendig Flores by increasing her hours from 30 hours per week to 40 hours per week, and realigning some of her tasks. We think having some continuity of leadership is important during this time and moving forward.

While this structure would be temporary, discussion should be had by the PLT & Personnel about the possibility of extending or expanding an Executive Function in the job responsibilities for the Anti-Racism Coordinator role as we assess the responsibilities of the installed EP position.

PRESBYTERY OF THE TWIN CITIES AREA
2115 Cliff Drive
Eagan, MN 55122



January 30, 2025

TE John Nelson, Moderator

RE Hikari Nakane, Clerk of Session

Church of All Nations

4301 Benjamin Street NE

Columbia Heights, MN 55421

Dear Teaching Elder Nelson and Ruling Elder Nakane,

Thank you for your welcome and hospitality on Thursday, January 9th, 2025, when you and the Session of Church of All Nations, Columbia Heights, met with me, Libby Shannon, and Chris Chatelaine-Samsen. It was a long overdue conversation.

Throughout the evening, I heard you raise several concerns:

- First, you expressed great disappointment, frustration and dissatisfaction with the process of reconciliation with representatives from the Presbytery that stalled without explanation at some point in 2022.
- Second, you expressed great concern with the Presbytery Leadership Team's action to create a second Administrative Commission to visit the Church of All Nations because it is "reported to be afflicted with disorder." (*Book of Order*, G-3.0109b(5))
- Third, you expressed concern about the Commission on Ministry's determination that former Pastor Jin Kim is barred from any form of participation in the life of the church, based upon the Commission's application of the *Book of Order*. Towards the end of our time together, I heard you say, in response to the question "What do you hope for?" that you hope to have former Pastor Kim return to some form of leadership/ministry at the Church of All Nations.

One of my roles as the Stated Clerk of the Presbytery of the Twin Cities Area is to keep the *Book of Order* as a conversation partner in important discussions. As you know, the *Book of Order* is a resource that Presbyterians have as a way to live out our commitment to the national community of faith known as the Presbyterian Church, USA

and to be in community together. The very first paragraph of "The Form of Government" states: "The congregation is the church engaged in the mission of God in its particular context. The triune God gives to the congregation all the gifts of the gospel necessary to being the Church. The congregation is the basic form of the church, but *it is not of itself a sufficient form of the church.*" (G-1.0101, emphasis added.) This means that although each congregation within the PCUSA has all the gifts of the gospel necessary to being the Church, each congregation is also bound together in partnership and accountability, through the *Book of Order*. So, the *Book of Order* is a tool for mutual discernment and a resource for accountability because it is a way of living out scriptures call to be the Church of Jesus Christ, and I hope that this intent will be reflected as I lay out some information and clarifications in this letter.

First, let me address your concern with the Presbytery Leadership Team's decision to create an Administrative Commission to address "disorder" at the Church of All Nations. (To be clear, based on what was stated at the December 5, 2024, Stated Meeting of the Presbytery, the PLT has *not* created this Administrative Commission.) The *Book of Order* states: "Functions that may be entrusted to administrative commissions include but are not limited to:" (G-3.0109b) and then lists six different functions of Administrative Commissions. All these functions are ways in which middle governing councils can come alongside sessions, which is part of the Presbytery's role.

Some of the concerns shared below are known by us directly, while some have only recently been shared with us. We have heard you express concern that people have been contacting Presbytery leadership before contacting the Church of All Nations Session. While we are aware that there are often congregational dynamics that do not rise to the level of Presbytery involvement, if there are issues brought to our attention that have legal, financial, or other import to the peace, unity, and purity of the church (W-4.0404g) then the Presbytery has a duty to respond.

We had hoped to be able to share these concerns with you in person on January 9th, 2025, but we are sharing them with you now so that everyone is aware. These, then, are the reasons why the Commission on Ministry and the Presbytery Leadership Team were advised to form an Administrative Commission to come alongside the session of the Church of All Nations as described in G-3.0109b(5). Because these issues remain unresolved, an Administrative Commission may still be necessary.

- The Presbytery became aware that a loan from the Synod of Lakes and Prairies to the Church of All Nations remains unpaid. No payments have been made since mid-2022 and the outstanding balance is \$76,849.00 plus accrued interest of \$8,760.60 (as of January 25, 2025).
- The Stated Clerk received an email from a friend of former Pastor Jin Kim's reporting that then Pastor Kim bragged about falsifying the church payroll in

order to secure more funding than permitted from the Federal government during COVID through a PPP grant. It was also shared that this money was not used for payroll (it's required purpose) but to improve the housing units of the Underground Seminary. If this allegation is true, this would be fraud against the Federal government.

- The Stated Clerk received a second written statement alleging sexual misconduct against then Pastor Jin Kim from a former member of the Church of All Nations. This allegation was received after Kim renounced jurisdiction of the Presbyterian Church (USA).
- The Stated Clerk received a presentation that outlines the following multiple areas of concerns:
 - An allegation that church officers are improperly claiming the homestead exemption on properties that they are renting;
 - An allegation that persons living in the church have not been afforded their rights as tenants under Minnesota law;
 - An allegation that church employees improperly filed for unemployment benefits while continuing to do the same work for the church but in a volunteer capacity;
 - An allegation that multiple properties including the church building itself contain rental units that have not been licensed with the City of Columbia Heights;
 - An observation that, if rental units exist in the church, the church may be required to pay property taxes on that portion of the building;
 - An allegation that multiple conflicts of interest exist where church officers are receiving benefits and participating in church decisions that provide these benefits; and
 - As troubling as these allegations are, is the statement in the presentation that these problems were identified two years earlier in a report to the church and the Session has taken no action to address them.
- A number of LLC, non-profit, and for-profit organizations apparently use church space, including the church mailing address as their mailing address. This raises issues as follows:
 - It is unclear if the various organizations that list the church address as their primary business address have leases and the length of any leases. Both the *Book of Order* and the PTCA's Board of Trustees require that a

lease longer than five years must be approved by the Board of Trustees and/or the Presbytery;

- Since at least one for-profit business uses the church building as its business address, the church may be required to pay property taxes on the portion of the building being used by the for-profit entity;
- The *Book of Order* requires a full financial review (G-3.0113) to be performed annually. Due to the complex relationship between the church, housing units, and LLC/business entities, a full financial audit of multiple years may be required.
- The Stated Clerk has been made aware of a complex housing situation where it appears that church members live in houses that are owned by other church members and/or church staff, including former Pastor Kim and members of the extended Kim family. It is unclear if these are rentals, if there are rental agreements, if these housing arrangements meet city and county legal requirements, and how financial arrangements are handled.
- (Since the December 5, 2024, Stated Meeting of the Presbytery) the Stated Clerk has been made aware of a congregational meeting in which the Church's Bylaws were changed. The changes including removing any reference to the Presbytery of the Twin Cities Area and the Presbyterian Church (USA). One of the reasons given to the congregation for this change was to protect the Church of All Nation's ability to govern itself against the Presbytery creating an Administrative Commission with original jurisdiction.

This substantial list of concerns are issues that clearly fall under the description of a session "reported to be affected with disorder" (G-3.0109b(5)) and would require a conversation *with or without* an Administrative Commission. In this case, however, the quantity, seriousness, and timeliness of the issues that have emerged with the past few months clarify that a clear space for focused and accountable conversation is needed. This is one of the purposes of an Administrative Commission and why it appears that an Administrative Commission will be necessary to address these issues.

Second, let me address the hope expressed towards the end of our meeting that former Pastor Kim might return to ministry in some capacity at the Church of All Nations. This, however, would be a significant departure from the *Book of Order's* expectations for clergy who have renounced jurisdiction for reasons of allegations and misconduct. (G-2.0509).

In order to clarify the possibilities, as is the duty of the Stated Clerk, I have studied the timeline of events, the requirements of the *Book of Order*, and consulted with other Stated Clerks in mid-councils and the national church. Based on these resources and

consultations, as things currently stand with his renunciation of jurisdiction, I believe that former Pastor Jin Kim would not be able to return to service in a Presbyterian Church (USA) congregation in any form, volunteer or otherwise.

Consider the facts:

On **August 30th, 2024**, your Clerk of Session (RE Barb Olson) received an email from the accuser.

- This email lists behavior that, if proven true, would constitute sexual misconduct.
- This email is a written allegation. The *Book of Order* states: "The disciplinary process begins when a written statement alleging that an active member of a congregation or a minister of the Word and Sacrament of the Presbyterian Church (USA) has committed an offense is submitted to the clerk of session or stated clerk of the presbytery having jurisdiction over the member." (D-7.0102).
- The disciplinary process began when your Clerk of Session received this email, an interpretation confirmed by RE Flor N. Vélez-Díaz, the Manager of Judicial Process for the Office of the General Assembly

On **September 2, 2024**, the Clerk of Session shared this written allegation with the Session and with then Pastor Jin Kim. Then Pastor Kim advised the Clerk of Session to forward the allegation to the Stated Clerk of the Presbytery.

On **September 6, 2024**, the Stated Clerk received an email from then Pastor Jin Kim in which Pastor Kim renounced the jurisdiction of the Presbyterian Church (USA).

On **September 8, 2024**, the Clerk of Session forwarded by email to the Stated Clerk a forward of the written allegation claiming that the church's session had done some discernment work and believed that the allegation was untrue.

On **September 10, 2024**, former Pastor Jin Kim met with TE Chris Chatelaine-Samsen, Commission on Ministry chair, and admitted that he renounced jurisdiction to avoid a judicial trial because he didn't want to put the Church of All Nations through another judicial process.

The *Book of Order* states: "No congregation or entity under the jurisdiction of the Presbyterian Church (USA) shall be permitted to employ, for pay or as a volunteer, a former minister of the Word and Sacrament (teaching elder) who has renounced jurisdiction in the midst of a disciplinary proceeding as the accused." (G-2.0509)

For these reasons I do not see a way for former Pastor Jin Kim to be involved in ministry of any form or as a volunteer of any kind for a congregation or entity under the jurisdiction of the Presbyterian Church (USA).

I am aware that this entire situation has been heartbreaking for many at the Church of All Nations for many diverse reasons. I also acknowledge that the relationship between the Church of All Nations and the Presbytery of the Twin Cities Area has a lot of complex history and hurt feelings or frustrations. Amid these challenges, we continue to hope we can find a way forward that has integrity that centers the concerns of those who have come forward with allegations of misconduct, as well as navigates complex conversations and decisions with the Church of All Nations session around the variety of issues and decisions currently facing you.

One of the ordination vows that all Teaching and Ruling Elders affirm is "Will you be governed by our church's polity and will you abide by its discipline?" (W-4.0404e). To that end, I would like to offer three possible paths forward:

One possible path forward would be for the Session of the Church of All Nations to commit to the reality of remaining a Presbyterian Church (USA) congregation without former Pastor Jin Kim. This would require the Presbytery to come alongside the Session with an Administrative Commission to deal with all the concerns and allegations outlined earlier in this letter.

A second path forward would involve former Pastor Jin Kim asking to have his ordination reinstated. This process would require former Pastor Kim to follow the procedure outlined in the *Book of Order* which places the decision to reinstate ordination within the Commission on Ministry. Pastor Kim would have to work with the Commission on Ministry to determine the steps necessary for ordination to be reinstated. This would also mean that the two allegations of misconduct (one received by the Clerk of Session, one received by the Stated Clerk) would need to be addressed using the disciplinary procedure described in the *Book of Order*. Also, all the concerns and allegations outlined earlier in this letter would need to be addressed and resolved.

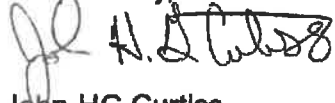
A third option to move forward would be for the Session of the Church of All Nations to request gracious separation from the Presbyterian Church (USA). The Presbytery does have a Gracious Separation policy intended to guide this process.

I am aware that these options will likely disappoint the hopes you shared with us on January 9th, 2025, about having former Pastor Kim remain a part of your congregational life despite his renunciation of jurisdiction and the outstanding allegations of misconduct. I hope that this letter has been clear in outlining why this hope for his continued presence among you is not possible as the circumstances currently stand, and that I have also outlined and clarified some of the other issues currently facing the

Church of All Nations that need timely attention from the Session as well as from the Presbytery.

I know that the Church of All Nations is full of passionate, creative, faithful, and dedicated Christians, and that this has been a painful and stressful season. That said, and despite the strained relationship between the Church of All Nations and the Presbytery of the Twin Cities Area, I believe that there is power when people of faith can see each other beyond the issues and discern clearly where the Spirit is guiding. I will pray that the Spirit will be with you in your own discernment, and please know that the Presbytery has been and will continue to be in prayer for its own engagement and for you all.

Respectfully,

A handwritten signature in black ink, appearing to read "John H.G. Curtiss". The signature is written in a cursive, somewhat stylized font.

John HG Curtiss

Stated Clerk

Presbytery of the Twin Cities Area

Bills and Overtures Committee Report to Presbytery February 11 2025

Recommendations

Number	BoO Section	Section Title	Summary of Proposed Change
1. The Bills and Overtures Committee unanimously recommends that the presbytery approve Amendments 24-A and 24-C			
24-A	F-1.0403	Unity in Diversity	Adds gender identity and sexual orientation to the list of participation and representation classes (race, ethnicity, age, sex, disability, geography, theological conviction)
24-C	G-2.0104b	Standards for Ordination	Adds Historical Principles (F-3.01) and principles of participation and representation (F-10403) to the ordination examination requirements for candidates for teaching elders
2. The Bills and Overtures Committee unanimously recommends that the presbytery approve Amendment 24-B			
24-B	G-1.0104	Other Forms of Corporate Witness	Adds a section defining a worshipping community that wants to identify with the larger church in worship and formation without becoming a formal congregation. The worshipping community would be under the "umbrella" of a session or the presbytery in financial, legal and disciplinary matters.
3. The Bills and Overtures Committee unanimously recommends that the presbytery approve Amendment 24-D			
24-D	G-2.0504b	Temporary pastoral relationships	Lengthens the <u>maximum</u> term for temporary pastoral relationships from 1 year to 3 years
4. The Bills and Overtures Committee unanimously recommends that the presbytery approve Amendments 24-E and 24-G			
24-E	G-2.0504b	Temporary pastoral relationships	Disallows a non-disclosure agreement at the end of a temporary pastoral relationship
24-G	G-2.0901	Installed pastoral relationships	Disallows a non-disclosure agreement when an installed pastoral relationship is dissolved
5. The Bills and Overtures Committee unanimously recommends that the presbytery approve Amendment 24-F			
24-F	G-2.0610	Alternate means of determining ordination readiness	Changes the requirements for reporting an alternate means of determining ordination readiness by deleting the detail reasons for the exception from the minutes of the presbytery and in reporting to a transfer presbytery
6. The Bills and Overtures Committee unanimously recommends that the presbytery approve Amendment 24-H			
24-H	G-3.0106	Policies required of councils (governing bodies)	Adds adults with vulnerabilities to the protection policy requirements (currently only child and youth)

7. The Bills and Overtures Committee unanimously recommends that the presbytery approve Amendments 24-I and 24-J

24-I	G-3.0302d	Submitting overtures to GA	Deletes the requirement of a concurring presbytery for overtures to GA; retains the ability for presbyteries to concur
24-J	G-3.0501	Commissioners to GA	Changes the number of commissioners per presbytery size. This recognizes that the PCUSA membership changes mean smaller presbyteries. It gives smaller presbyteries larger representation at GA and deletes the larger presbytery categories. Overall this will increase the number of commissioners at GA, and at this point gives PTCA one more RE and one more TE.

8. The Bills and Overtures Committee recommends that the presbytery disapprove Amendment 24-K. Our vote was 1 for and 3 against

24-K	D-7.0501	Referral of allegations	Adds a requirement for clerks to report allegations to civil authorities in the cases of risk of harm, physical abuse, neglect, or sexual molestation or abuse of a minor or vulnerable adult. In the State of Minnesota, congregations should have officers and directors insurance that covers the clerk of session so they are protected from civil liability. In conversation with the GA Constitutional Service office, it is believed that this amendment is covered by G-4.0302, Mandatory Reporting
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9. The Bills and Overtures Committee unanimously recommends that the presbytery approve Amendment 24-L

24-L	D-7.0902b	Administrative leave	Specifies administrative leave must be paid by the employing entity or shared with the presbytery. This was included in the Book of Discipline before it was rewritten two years
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10. The Bills & Overtures Committee unanimously recommends that the presbytery approve the Episcopal-Presbyterian Agreement on Sharing Ministries

NOMINATING & DEVELOPING LEADERS COMMITTEE

The Committee recommends:

- **Board of Trustees**
November 2027 = 3 Years – James Brasel, TE, Member at Large
- **Personnel Committee**
November 2027 = 3 Years - Ben Kummer, RE, Valley Community, Golden Valley
- **Clearwater Camp Board**
November 2027 = 3 Years - James Cochrane, TE, Valley Community, Golden Valley

Committee Members include:

- Jeff Foels
- David Shinn
- Jean Emmons (chair)
- Anna Kendig (staff liaison)

The committee meets the 4th Thursday of each month at 4:30 on Zoom.